AUDITING PROCEDURES REPORT

Issued under P.A. 2 of 1968, as amended. Filing is mandatory.

| Local Government Type | | Local Government Name | County |
|--------------------------|-------------------------|---|--------|
| City Township | ☐ Village ✓ Other | COUNTY OF OGEMAW | OGEMAW |
| Audit Date 12/31/2004 | Opinion Date 06/02/2005 | Date Accountant Report Submitted to State: 07/29/2005 | |

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan by the Michigan Department of Treasury.

| We affir | m that: | | | | | | | |
|--------------|---|------|---|-----------------------|--------------------|-----------------|--|--|
| 1. We | have com | plie | ed with the Bulletin for the Audits of Local Units of Governme | ent in Michig | an as revised. | | | |
| 2. We | are certifi | ed p | oublic accountants registered to practice in Michigan. | | | | | |
| | | | following. "Yes" responses have been disclosed in the finants and recommendations | ncial stateme | ents, including th | ne notes, or in | | |
| You mus | ou must check the applicable box for each item below. | | | | | | | |
| yes | yes 🔽 no 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements. | | | | | | | |
| ✓ yes | ☐ no | 2. | There are accumulated deficits in one or more of this earnings (P.A. 275 of 1980). | unit's unres | served fund bal | lances/retained | | |
| ✓ yes | yes no 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 o 1968, as amended). | | | | | | | |
| yes | yes on 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Actor its requirements, or an order issued under the Emergency Municipal Loan Act. | | | | | | | |
| yes | ✓ no | 5. | The local unit holds deposits/investments which do not co of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as | | | nents. (P.A. 20 | | |
| ges | ✓ no | 6. | The local unit has been delinquent in distributing tax reverunit. | nues that we | ere collected for | another taxino | | |
| ges | ✓ no | 7. | The local unit has violated the Constitutional requirement earned pension benefits (normal costs) in the current year the overfunding credits are more than the normal cost reduring the year). | r. If the plan | is more than 100 | 0% funded and | | |
| ges | ✓ no | 8. | The local unit uses credit cards and has not adopted an a 1995 (MCL 129.241). | applicable po | olicy as required | by P.A. 266 o | | |
| ges | ✓ no | 9. | The local unit has not adopted an investment policy as rec | quired by P. <i>P</i> | ۸. 196 of 1997 (۱ | MCL 129.95). | | |
| We hav | ve enclo | sed | I the following: | Enclosed | To Be Forwarded | Not Required | | |
| The lette | er of comr | nen | nts and recommendations. | ~ | | | | |
| Reports | on individ | laut | l federal financial assistance programs (program audits). | | | V | | |
| Single A | Audit Repo | orts | (ASLGU). | | | ~ | | |

| We have enclosed the following: | Enclosed | To Be Forwarded | Not Required |
|---|----------|--------------------|-----------------|
| The letter of comments and recommendations. | ~ | | |
| Reports on individual federal financial assistance programs (program audits). | | | ~ |
| Single Audit Reports (ASLGU). | | | ~ |

| Certified Public Accountant (Firm Name) STEPHENSON, GRACIK & CO., P.C. | | | | | | |
|--|------------------|-----------------------|---|--|--|--|
| Street Address 325 NEWMAN STREET | City EAST TAWAS | State MI | ZIP 48730 | | | |
| Accountant Signature | Donald W. Branna | CPA P.C. DN: cn=Steph | d by Stephenson, Gracik and Co. enson, Gracik and Co., P.C., c=U .14 14:30:02 -05'00' | | | |



Stephenson Gracik & Co., P.C.

Certified Public Accountants & Consultants

Alan J Stephenson, CPA Gerald D Gracik Jr., CPA James J Gracik, CPA E. Thad Gray, CPA Donald W. Brannan, CPA Kyle E Troyer, CPA

Herman A Bertuleit, CPA

COUNTY OF OGEMAW WEST BRANCH, MICHIGAN

AUDITORS' REPORT YEAR ENDED DECEMBER 31, 2004

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June 2, 2005

Independent Auditors' Report

Board of Commissioners County of Ogemaw West Branch, Michigan

We have audited the accompanyin g financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Ogemaw, West Branch, Michigan, as of and for the year ended December 31, 2004, which collectively comprise the County of Ogemaw's basic financial statements, as listed in the index. These financial statements are the responsibility of the County of Ogemaw's management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Ogemaw County Public Transit, a component unit. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Ogemaw County Public Transit, is based on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of other auditors provide a reasonable basis for our opinions.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Ogemaw, West Branch, Michigan, as of December 31, 2004, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 2, 2005, on our consideration of the County of Ogemaw's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The management's discussion and analysis and budgetary comparison information are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Board of Commissioners County of Ogemaw June 2, 2005 Page Two

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County of Ogemaw's basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Staphenson, Grain & Co., P.C.

MARGARET H. ROBINSON

OGEMAW COUNTY TREASURER

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MANAGEMENT'S DISCUSSION AND ANALYSIS

The discussion and analysis of the County of Ogemaw's (the County) financial performance provides an overview of the County's financial activities for the year ended December 31, 2004. The intent of this discussion and analysis is to look at the County's financial performance as a whole. The discussion focuses on the County's primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

Financial Highlights

- The County's assets exceeded its liabilities by \$13,289,273.
- The County's total net assets increased by \$1,511,026.
- The County's governmental funds reported combined ending fund balance of \$1,819,893 this year, an
 increase of \$910,910. Of this amount, \$1,611,022 is available for spending (unreserved fund balance) on
 behalf of its citizens. The County General Fund 2004 year end fund balance is \$126,257, of which \$25,677 is
 restricted or set aside.

Overview of the Financial Statements

The financial statements are organized so the reader can understand the County as a financial whole or as an entire operating entity. The statements also provide a detailed look at specific financial conditions.

The County's basic financial statements are comprised of three components: The government-wide financial statements, fund financial statements, and notes to financial statements. The report also contains other supplementary information in addition to the basic financial statements.

Government-wide Financial Statements

The statement of net assets and the statement of activities display information about the County as a whole. These statements include the financial activities of the primary government and its component units except for fiduciary funds. For the most part, the effect of interfund activity has been removed from the statements. The statements distinguish between those activities of the County that are governmental in nature and those that are considered business-type activities. Governmental activities are normally supported by taxes and intergovernmental revenues while business-type activities rely to a significant extent on fees and charges for services.

The statement of net assets presents the financial condition of the governmental and business-type activities of the County at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or functions of the County's governmental activities and business-type activities. Direct expenses are those that are specifically associated with a service, program, or department and, therefore, clearly identifiable to a particular function.

Program revenues include charges paid by the recipient for the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues of the County with certain limited exceptions. The comparisons of direct expenses with program revenues identifies the extent to which each governmental program or business activity is self-financing or draws from the general revenues of the County.

Capital assets are comprised of buildings, building improvements, water and sewer lines, dams, radio towers, vehicles, office equipment, computer equipment and land owned by the County. These assets total over \$13 million. The County Treasurer performed a department-by-department inventory and evaluation of assets and categorized a depreciation schedule for assets not fully depreciated.

Property taxes for 2004 that will be received in the future are listed as *taxes receivable* and as *deferred revenue*. EMS property taxes are presented the same way.

The County's component units are comprised of the Ogemaw County Road Commission and Ogemaw Public Transit. These component units are described in the *Notes to the Financial Statements* (Exhibit K). The component units are separate and may buy, sell, lease, and mortgage property in their own name and can sue or be sued in their own name.

The County Road Commission displays assets totaling \$9.7 million primarily due to county roads. The Ogemaw County Public Transit lists \$666,000 in assets, and of that amount, \$334,382 is shown as net capital assets.

Fund Financial Statements

The County uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: *Governmental*, *Proprietary and Fiduciary*.

Governmental Funds:

Governmental funds are those through which most governmental functions of the County are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the County's major governmental funds:

- General Fund This fund accounts for all financial resources, except those required to be accounted for in another fund. Revenues are derived primarily from property taxes and state and federal distributions, grants and other intergovernmental revenue.
- Housing Fund This fund accounts for federal, state and local funding used to obtain financing and construct or rehabilitate low-income housing for qualified Ogemaw County residents.
- Probate Child Care Fund This fund accounts for revenue restricted for foster care of children through the 34th Circuit Court Family Division and County Family Independence Agency.

Proprietary Funds:

Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position, and cash flows.

The County's enterprise funds may be used to account for any activity for which a fee is charged to external users (citizens) for goods and services. The following is the County's major enterprise fund:

Emergency Medical Services Fund – This fund accounts for fees collected for ambulance services provided in the County and a county-wide property tax levy.

Internal Service Funds – The County also utilizes internal service funds to record the financing of services provided by the local unit to other departments and funds, and to other governmental units on a cost-reimbursement basis. The County uses these funds to account for delinquent property tax collections.

Fiduciary Funds: Fiduciary fund reporting focuses on net assets and changes in net assets. The County's agency funds account for assets held by the county for political subdivisions in which the County acts as fiscal agent for taxes, state-levied shared revenues, and fines and forfeitures collected and distributed to other political subdivisions.

Notes to Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided on the county *government-wide* and *fund* financial statements. Exhibit K notes 1-15; provide an expansive and thorough view of various aspects of the audited financial statements.

Ogemaw County Road Commission and District Health Department #2 related financial data are included throughout the notes to financial statements.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents combining fund statements and schedules.

Government - Wide Financial Analysis

Summary of Net Assets:

The following summarizes the net assets of the County of Ogemaw at December 31, 2004:

Net Assets Summary

| | Governmental <u>Activities</u> | Business - Type Activities | <u>Total</u> | | |
|---|--------------------------------|----------------------------|---------------|--|--|
| Current Assets Capital Assets – net Total Assets | \$ 10,434,477 | \$ 1,058,120 | \$ 11,492,597 | | |
| | | | | | |
| Current Liabilities Long-Term Liabilities Total Liabilities | 3,988,729 | 646,608 | 4,635,337 | | |
| | 1,076,259 | 14,597 | 1,090,856 | | |
| | 5,064,988 | 661,205 | 5,726,193 | | |

| | | vernmental Activities | | ness -Type ctivities | Total | | |
|--|-----------|--------------------------|----|-------------------------|-----------|------------|--|
| Net Assets Investment in Conite! Assets | | | | | | | |
| Investment in Capital Assets, Net of Related Debt | \$ | 6,334,318 | \$ | 159,679 | \$ | 6,493,997 | |
| Restricted | | 183,194 | , | 0 | • | 183,194 | |
| Unrestricted | | 6,187,658 | | 424,424 | _ | 6,612,082 | |
| Total Net Assets | <u>\$</u> | 12,705,170 | \$ | 584,103 | <u>\$</u> | 13,289,273 | |

Summary of Net Assets:

The following summarizes the net assets of the County of Ogemaw at December 31, 2003:

Net Assets Summary

| | Governmental Activities | Business - Type Activities Total | | | |
|--|-------------------------|----------------------------------|----------------------|--|--|
| Current Assets Capital Assets – net Total Assets | \$ 10,128,446 | \$ 896,914 | \$ 11,025,360 | | |
| | | | | | |
| Current Liabilities Long-Term Liabilities Total Liabilities | 4,407,563 | 579,646 | 4,987,209 | | |
| | 1,704,074 | 73,986 | 1,778,060 | | |
| | 6,111,637 | 653,632 | 6,765,269 | | |
| Net Assets Investment in Capital Assets, Net of Related Debt Restricted Unrestricted | 7,252,809 | 134,540 | 7,387,349 | | |
| | 297,505 | 0 | 297,505 | | |
| | 3,790,412 | 302,981 | 4,093,393 | | |
| Total Net Assets | <u>\$ 11,340,726</u> | <u>\$ 437,521</u> | <u>\$ 11,778,247</u> | | |

Summary of Changes in Net Assets:

Following is an analysis of the changes in net assets for 2004.

Generally speaking, the County's net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for acquisition, construction, or improvement of those assets. The County of Ogemaw, through its governing body, i.e., board of commissioners, has taken a sensible approach vis-à-vis capital asset acquisition and amortization of the incurred debt. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the County or through external restrictions imposed by creditors, grantors or laws/regulations of other governments.

The County board of commissioners has prudently set aside funds to offset potential personnel and/or administrative liabilities. It is the County's policy to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

| | Governmental Activities | Business - Type Activities | Total |
|---|--|--|--|
| Program Revenue: Charges for Services Operating Grants and Contributions Capital Grants and Contributions Total Program Revenue | \$ 2,208,993 2,430,711 300,849 4,940,553 | \$ 931,329 0 0 931,329 | \$ 3,140,322 2,430,711 300,849 5,871,882 |
| General Purpose Revenue: Property Taxes State Revenue Sharing Investment earnings Other | 5,268,121 205,840 257,678 142,234 | 584,617 3,184 3,813 0 | 5,852,738 209,024 261,491 142,234 |
| Total General Purpose Revenue Total revenue | 5,873,873 10,814,426 | 591,614 1,522,943 | 6,465,487 12,337,369 |
| Program Expenses: General Government Legislative and Executive Judicial Financial and Tax Administration Other General Government Public Safety Public Works Health and Welfare Community and Economic Development Interest on Long-Term Debt Emergency Medical Services County Park Homestead Audit Total expenses | 116,772 1,616,390 622,988 1,591,962 2,997,386 187,863 1,966,000 278,926 76,022 0 0 9,454,309 | $\begin{matrix} 0 \\ 0 \\ 0 \\ 0 \\ 0 \\ 0 \\ 0 \\ 0 \\ 0 \\ 1,348,991 \\ 22,883 \\ \underline{\qquad \qquad 160} \\ 1,372,034 \end{matrix}$ | 116,772 1,616,390 622,988 1,591,962 2,997,386 187,863 1,966,000 278,926 76,022 1,348,991 22,883 160 10,826,343 |
| Increase in net assets before transfers | 1,360,117 | 150,909 | 1,511,026 |
| Transfers In (Out) | 4,327 | (4,327) | 0 |
| Change in Net Assets | 1,364,444 | 146,582 | 1,511,026 |
| Beginning net assets | 11,340,726 | 437,521 | 11,778,247 |
| Ending Net Assets | \$ 12,705,170 | \$ 584,103 | \$ 13,289,273 |

The following summarizes the changes in net assets of the County of Ogemaw at December 31, 2003:

| | Governmental Business - Type Activities Activities | | Total |
|---|--|------------|---------------|
| Program Revenue: | | | |
| Charges for Services | \$ 2,575,425 | \$ 979,225 | \$ 3,554,650 |
| Operating Grants and Contributions | 2,968,058 | 0 | 2,968,058 |
| Capital Grants and Contributions | 32,922 | 0 | 32,922 |
| Total Program Revenue | 5,576,405 | 979,225 | 6,555,630 |
| General Purpose Revenue: | | | |
| Property Taxes | 3,786,863 | 565,818 | 4,352,681 |
| State Revenue Sharing | 392,458 | 3,546 | 396,004 |
| Investment earnings and miscellaneous | 427,917 | 2,255 | 430,172 |
| Total General Purpose Revenue | 4,607,238 | 571,619 | 5,178,857 |
| Total revenue | 10,183,643 | 1,550,844 | 11,734,487 |
| Program Expenses: | | | |
| General Government | | | |
| Legislative and Executive | 135,500 | 0 | 135,500 |
| Judicial | 1,741,116 | 0 | 1,741,116 |
| Financial and Tax Administration | 615,422 | 0 | 615,422 |
| Other General Government | 1,474,478 | 0 | 1,474,478 |
| Public Safety | 2,932,893 | 0 | 2,932,893 |
| Public Works | 199,753 | 0 | 199,753 |
| Health and Welfare | 2,154,801 | 0 | 2,154,801 |
| Community and Economic Development | 500,833 | 0 | 500,833 |
| Interest on Long-Term Debt | 86,064 | 0 | 86,064 |
| Emergency Medical Services | 0 | 1,352,626 | 1,352,626 |
| County Park | 0 | 17,592 | 17,592 |
| Total expenses | 9,840,860 | 1,370,218 | 11,211,078 |
| Increase in net assets before transfers | 342,783 | 180,626 | 523,409 |
| Transfers In (Out) | (9,624) | 9,624 | 0 |
| Change in Net Assets | 333,159 | 190,250 | 523,409 |
| Beginning net assets | 11,007,567 | 247,271 | 11,254,838 |
| Ending net assets | \$ 11,340,726 | \$ 437,521 | \$ 11,778,247 |

Governmental Activities

With GASB 34 implementation, this new component of reporting reflects the *Statement of Activities* and illustrates, by department, the expense incurred and revenue received.

Total governmental activities reveal revenues of \$4,940,553 from *Charges for Services, Operating Grants and Contributions and Capital Grants and Contributions*. The *Charges for Services* are fees for real estate transfers/recordations, fees associated with the collection of property taxes, fines and forfeitures related to judicial activity, and licenses & permits. While revenue collected is substantial, operating expenses totaled \$9,454,309 for these same activities. The largest expenses were incurred by other General Government offices (\$1,591,962), Probate Child Care (\$1,095,263) and Public Safety (\$2,997,386).

Business - Type Activities

Ogemaw County's *Business-Type activities* are limited to the County Park, Emergency Medical Service's Department and Homestead Audit activities. The County Park has long proven itself to be a *net* revenue generator and for 2004 it netted \$1,590. On the other hand, while EMS charges for services were \$902,360, its operating expenses total \$1,348,991. The difference was subsidized by a tax levy of \$584,617.

Financial Analysis of County Funds

As noted earlier in this report, the County uses fund accounting to ensure and demonstrate compliance with finance-related statutory and legal requirements. A thorough review and examination of fund types will reveal the strengths and weaknesses of its daily operations.

Governmental Funds

Governmental funds are those through which most governmental functions of the County are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the County's major governmental funds: 1) General fund – accounts for all financial resources, except those required to be accounted for in another fund. Revenues are derived primarily from property taxes and state and federal distributions, grants and other intergovernmental revenue; 2) Housing Commission Fund – accounts for federal, state and local funding used to obtain financing and construct or rehabilitate low-income housing for qualified Ogemaw County residents; and 3) Probate Child Care Fund – accounts for revenue restricted for the foster care of children though the 34th Circuit Court – Family Division and the County Department of Human Services.

The other governmental funds of the County account for grants and other resources whose use is restricted for a particular purpose; the accumulation of resources for, and the payment of debt; and the acquisition or construction of major capital facilities.

This year's County audit, following GASB 34 format, shows 39 funds. These funds are maintained by the County Treasurer as separate units in the general ledger.

The Flowage Lake Dam Fund shows a deficit due to a loan the County paid to it in 2002. The fund is paying back the County each year with the special assessments levied in the district. It will be paid off in 2006. The County EDC issued one loan this year. The activity of most of these funds would be considered normal as opposed to other years.

The Delinquent Tax Revolving Funds (DTRF) show 2004 net assets of \$3,120,478. This was a gain of \$157,158 over 2003 net assets of \$2,963,320. Of this amount, the cash available at the end of 2004 was \$1,742,856 a decrease of \$270,601 from December 31, 2003. The County Treasurer would need approximately \$2 million for delinquent tax borrowing. It is feasible that the County of Ogemaw could become self-funded in the not-to-distant future. Self funding would save legal fees, borrowing costs, and the interest expense. As loan rates continue to rise, self funding will mean significant savings to the County.

Proprietary Funds

The County's proprietary funds provide the same type of information found in the government-wide financial statements. Departments such as Emergency Medical Services, County Park, Homestead Audit, and Internal Service Funds comprise these funds. GASB 34 places such funds under the caption of *Propriety Funds* under the appropriate statements, i.e., *Statement of Net Assets, Statement of Cash Flows*, etc. More specific detail is seen in Exhibits G, H, and I.

Budgetary Highlights

The year ending December 31, 2004 was an interesting and financially solvent year for the County of Ogemaw. Both external and internal pressures forced the board of commissioners, elected officials, department heads, and employees to work cohesively and in collaboration to mitigate potential problems.

The County began the year with a \$355,433 general fund balance. At year's end, that balance had decreased to \$126,257, an unfavorable decrease of \$229,176. The fund balance is noteworthy in light of a significant Probate Child Care Fund deficit of \$215,100. An additional fund deficit was noted in the Flowage Lake Dam Fund. The General Fund actual revenue of \$7,094,936 versus budgeted revenue of \$7,181,858 netted an unfavorable variance of \$86,922. Actual expenditures of the General Fund were \$6,509,603 versus budgeted expenditures of \$6,577,450 showing a favorable variance of \$67,847.

It is interesting to note that while General Fund actual expenditures were \$585,333 less than actual revenues, the county still realized an unfavorable decrease in the fund balance. A substantial part of this decrease is due to transfers of \$767,715 into the Probate Child Care fund. In 2004, the county's *Delinquent Tax Revolving Fund* reached the level whereby it became self-funded...a historical first! This realization will amount to potential savings of \$60,000 per year in our present economy with greater savings in escalating economies.

The county placed a "veteran's operating millage" on the November 2004 ballot which was adopted by the electorate. This millage will help with overall funding issues in the years to come. Significant personnel changes were noted with the Housing Commission Director being laid off and the County Prosecutor not being re-elected. An investigation into County Jail Administration resulted in the County Jail Administrator resigning his position with ongoing investigations. Overall county personnel numbers remained consistent with prior year levels.

Capital Asset and Debt Administration

Capital Assets

Capital assets are defined by the County as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at *historical cost* or *estimated historical cost* if purchased or constructed. Donated capital assets are recorded at estimate d FMV (fair market value) at the date of donation.

The County's infrastructure consists of roads, bridges, dams, and water/sewer lines. Improvements are capitalized, i.e., depreciated. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Interest incurred during the construction of enterprise fund capital assets is also capitalized.

Capital Assets – Government al Activities beginning balance was \$11,744,255 with an ending balance of \$11,814,440. Governmental Activities Total Capital Assets – Net of Depreciation was \$7,335,681.

Capital Assets - Business Type Activities beginning balance was \$577,760 with an ending balance of \$645,561. Business -Type Activities Total Capital Assets – Net of Depreciation was \$187,188. An expanded and detailed presentation may be seen in Note 6 of the audit, notes to financial statements.

Long-Term Debt

The Long-Term debt of the County of Ogemaw, as noted on the financial statements contained herein, is comprised of debt related to direct business transactions by the County Board of Commissioners or business trade activity on the part of a local unit of government. For example, West Branch Township funded a \$1.4 million water system bond issue. Interestingly enough, the township needed the County Board to pledge its "full, faith, and credit" to acquire these bond proceeds.

While such infrastructure debt is "booked" to the County of Ogemaw, they are only included until such time as the bonds are paid off. At the time of the bond/note payoff, the title will transfer to the local units and the infrastructure assets will be removed from the County's statement of net assets.

At year's end, long-term debt (due in more than one year) amounted to \$1,770,542. Such debt includes *Notes Payable, Bonds Payable* (Primary Government) and *Compensated Absences*. That is, accumulated vested vacation benefits payable and contingent liability for the accumulated sick leave benefits of its employees.

Economic Factors

Ogemaw County has realized significant growth in the last ten years. It has been cited in the list of *Fastest Growing Counties in Northern Michigan*. It is uniquely situated in Northeast Lower Michigan which is a tourist haven abounding in streams, lakes, forests, beaches, retail trade and myriad tourist-related activity.

The County faces a dualistic challenge. On the one hand, it is historically confronted with the highest regional unemployment statistics, high illiteracy and low newborn birth weights, as well as, the exodus of its young adult population due to insufficient economic opportunity. Lower investment earnings and tentative state and federal economies further challenge its populace.

On the other hand, Ogemaw County is reaping the benefits of the migration north of southern Michigan's residents. This population migration has resulted in increasing land values and the subsequent increase of the county's property tax base. Small manufacturing plants, outlet retail trade stores, and "big box" enterprise are leading the way for continued development. With few major manufacturing concerns to fall back on during economic recession, the county must rely on its mainstay economic activities of tourism, agriculture, and local government along with its service and retail trade.

County budgetary operations will continue to experience the effect of the interplay between the positive and negative aspects of this northern Michigan rural area. Increasingly, extra-voted millage proposals may be the tool of last resort to fund county services.

Component Units

Complete financial statements for the Ogemaw County Road Commission may be obtained from the Ogemaw County Road Commission's administrative office located at 1250 South M-33, West Branch, Michigan 48661.

Complete financial statements for the Ogemaw County Public Transit may be obtained from the Ogemaw County Treasurer's office located at 806 West Houghton Avenue, West Branch, Michigan 48661.

Requests for Information

This financial report is designed to provide a general overview of the County's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Ogemaw County Clerk, 806 W. Houghton Avenue, West Branch, Michigan 48661.

STATEMENT OF NET ASSETS <u>December 31, 2004</u>

| | | | | | | Component Units | | | | |
|---|---------------|-------|--------------------|-----|--------------------|-----------------|---|--------|---------|--|
| | | | | | | _ | | Ogemaw | | |
| | F | Prima | ary Governme | ent | | | | | County | |
| | Governmental | Bus | siness-Type | | | | Road | | Public | |
| | Activities | | Activities | | Total | <u>C</u> | ommission | _ | Transit | |
| Accets | | | | | | | | | | |
| Assets Cash and cash equivalents (Note 2) | \$ 2,649,393 | \$ | 265,517 | \$ | 2,914,910 | \$ | 1,568,182 | \$ | 235,496 | |
| Investments (Note 2) | 1,154,601 | Ψ | 200,517 | Ψ | 1,154,601 | Ψ | 1,300,102 | Ψ | 200,400 | |
| Receivables: | 1,104,001 | | O | | 1,104,001 | | J | | O | |
| Taxes | 4,244,775 | | 522,220 | | 4,766,995 | | 0 | | 0 | |
| Special assessments receivable | 14,237 | | 0 | | 14,237 | | 0 | | 0 | |
| Accounts, net | 36,679 | | 195,972 | | 232,651 | | 4,398 | | 7,140 | |
| Loan receivable (Note 1) | 50,000 | | 0 | | 50,000 | | 0 | | 0 | |
| Note receivable (Note 1) | 6,685 | | 0 | | 6,685 | | 0 | | 0 | |
| Due from local units | 445,214 | | 85,860 | | 531,074 | | 55,365 | | 5,521 | |
| Due from component units (Note 5) | 8,188 | | 0 | | 8,188 | | 00,000 | | 0,021 | |
| Due from other governments | 195,040 | | 0 | | 195,040 | | 583,883 | | 60,082 | |
| Internal balances | 11,449 | | (11,449) | | 0 | | 0 | | 00,002 | |
| Prepaid expenses | 7,115 | | 0 | | 7,115 | | 0 | | 22,920 | |
| Inventory | 0 | | 0 | | 0 | | 490,264 | | 0 | |
| Long-term mortgages receivable (Note 1) | 1,565,364 | | 0 | | 1,565,364 | | 0 | | 0 | |
| Long-term note receivable (Note 1) | 45,737 | | 0 | | 45,737 | | 0 | | 0 | |
| Capital assets, net (Note 6) | 7,335,681 | | 187,188 | | 7,522,869 | | 6,963,378 | | 334,382 | |
| Total Assets | 17,770,158 | _ | 1,245,308 | | 19,015,466 | | 9,665,470 | _ | 665,541 | |
| Total Assets | 17,770,130 | _ | 1,243,300 | _ | 19,013,400 | _ | 9,000,470 | _ | 000,041 | |
| <u>Liabilities</u> | | | | | | | | | | |
| Accounts payable | 352,645 | | 900 | | 353,545 | | 39,613 | | 12,858 | |
| Deposits payable | 559 | | 0 | | 559 | | 2,500 | | 0 | |
| Accrued liabilities | 0 | | 0 | | 0 | | 23,589 | | 6,801 | |
| Due to primary government (Note 5) | 0 | | 0 | | 0 | | 0 | | 10,099 | |
| Due to local units | 201,077 | | 9,626 | | 210,703 | | 0 | | 0 | |
| Due to other governments | 15,010 | | 493 | | 15,503 | | 1,454 | | 0 | |
| Advances payable | 62,000 | | 0 | | 62,000 | | 161,613 | | 0 | |
| Deferred revenue | 2,705,261 | | 608,080 | | 3,313,341 | | 151,269 | | 0 | |
| Long-term liabilities: | _,. 00,_0 . | | 000,000 | | 0,0.0,0 | | .0.,_00 | | • | |
| Due within one year (Note 7) | 652,177 | | 27,509 | | 679,686 | | 70,000 | | 0 | |
| Due in more than one year (Note 7) | 1,076,259 | | 14,597 | | 1,090,856 | | 559,916 | | 11,815 | |
| Total Liabilities | 5,064,988 | | 661,205 | | 5,726,193 | | 1,009,954 | | 41,573 | |
| | | | | | -,, | _ | .,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | | , | |
| Net Assets | | | | | | | | | | |
| Investment in capital assets, net of related debt | 6,334,318 | | 159,679 | | 6,493,997 | | 6,543,378 | | 334,382 | |
| Restricted for: | 2,221,212 | | , | | 0,100,001 | | 0,0 10,010 | | | |
| Debt service | 88,195 | | 0 | | 88,195 | | 0 | | 0 | |
| Capital projects | 94,999 | | 0 | | 94,999 | | 0 | | 0 | |
| County road | 0 1,000 | | 0 | | 0 1,000 | | 2,112,138 | | 0 | |
| Unrestricted | 6,187,658 | | 424,424 | | 6,612,082 | | 0 | | 289,586 | |
| | | _ | ·= ·, · = · | | -,-: -, | _ | | _ | | |
| Total Net Assets | \$ 12,705,170 | \$ | 584,103 | 2 | 13,289,273 | 2. | 8,655,516 | \$ | 623,968 | |
| 1 3.4. 1101 / 100010 | ψ 12,7 00,170 | Ψ | 00 t, 100 | Ψ | .0,200,210 | Ψ | 3,000,010 | Ψ | 020,000 | |

The accompanying notes to financial statements are an integral part of this statement.

STATEMENT OF ACTIVITIES For the Year Ended December 31, 2004

Net (Expense) Revenue and Changes in Net Assets

| | | | | | | Cha | anges in Net Ass | eis | |
|------------------------------------|---------------|--------------|-----------------|---------------|--------------|------------------|------------------|------------|----------------|
| | | | Program Revenue | es | P | rimary Governmer | Component Units | | |
| | | | Operating | Capital | | | _ | | Ogemaw |
| | | Charges for | Grants and | Grants and | Governmental | Business-Type | | Road | County |
| Function/Program | Expenses | Services | Contributions | Contributions | Activities | Activities | Total | Commission | Public Transit |
| <u> </u> | | | | 00.11.1201.10 | 7.1011711100 | 7.00.710.00 | | | T dollo Tranon |
| Primary Government: | | | | | | | | | |
| Governmental activities: | | | | | | | | | |
| General government: | | | | | | | | | |
| Legislative and executive | \$ 116,772 | \$ 2,015 | \$ 0 | \$ 0 | \$ (114,757) | \$ 0 | \$ (114,757) | | |
| Judicial: | Ψ 110,112 | Ψ 2,010 | ų č | Ψ | ψ (111,701) | Ψ | ψ (111,707) | | |
| Circuit court | 279,096 | 16,172 | 32,984 | 0 | (229,940) | 0 | (229,940) | | |
| District court | 592,368 | , | 45,724 | 0 | 110,342 | 0 | 110,342 | | |
| Probate court | 462,754 | , | 147,513 | 0 | (277,222) | 0 | (277,222) | | |
| Other judicial | 282,172 | , | 398,719 | 0 | 177,374 | 0 | 177,374 | | |
| Financial and tax administration | 622,988 | , | 0 0 | - | (282,599) | 0 | (282,599) | | |
| | 1,591,962 | , | 362,006 | 28,394 | (931,407) | 0 | (931,407) | | |
| Other general government | 1,591,962 | 270,155 | 362,006 | 20,394 | (931,407) | U | (931,407) | | |
| Public safety: | 000 400 | 000 000 | • | • | E 4 400 | • | 54.400 | | |
| Building and zoning | 269,190 | , | 0 | | 54,493 | 0 | 54,493 | | |
| Jail | 852,976 | , | 0 | -, | (727,963) | 0 | (727,963) | | |
| Sheriff | 933,180 | , | 0 | - | (881,914) | 0 | (881,914) | | |
| Other public safety | 942,040 | 296,686 | 330,168 | 0 | (315,186) | 0 | (315,186) | | |
| Public works: | | | | | | | | | |
| Airport | 126,126 | | 0 | 257,455 | 131,757 | 0 | 131,757 | | |
| Other public works | 61,737 | 0 | 56,541 | 0 | (5,196) | 0 | (5,196) | | |
| Health and welfare: | | | | | | | | | |
| Probate child care | 1,095,263 | 22,927 | 417,923 | 0 | (654,413) | 0 | (654,413) | | |
| Other health and welfare | 870,737 | 0 | 572,205 | 0 | (298,532) | 0 | (298,532) | | |
| Community and economic development | 278,926 | 19,427 | 66,928 | 0 | (192,571) | 0 | (192,571) | | |
| Interest on long-term debt | 76,022 | 0 | 0 | 0 | (76,022) | 0 | (76,022) | | |
| Total governmental activities | 9,454,309 | 2,208,993 | 2,430,711 | 300,849 | (4,513,756) | 0 | (4,513,756) | | |
| Pusings type activities: | | | | | | | | | |
| Business-type activities: | 1 240 004 | 002 200 | ^ | ^ | ^ | (446 624) | (446 604) | | |
| Emergency medical services | 1,348,991 | , | 0 | | 0 | (446,631) | (446,631) | | |
| County park | 22,883 | | 0 | | 0 | 1,590 | 1,590 | | |
| Homestead audit | 160 | - — — | 0 | | 0 | 4,336 | 4,336 | | |
| Total business-type activities | 1,372,034 | 931,329 | 0 | 0 | 0 | (440,705) | (440,705) | | |
| Total primary government | \$ 10,826,343 | \$ 3,140,322 | \$ 2,430,711 | \$ 300,849 | (4,513,756) | (440,705) | (4,954,461) | | |
| · · · · | | | | | | | | | |

STATEMENT OF ACTIVITIES For the Year Ended December 31, 2004

Net (Expense) Revenue and Changes in Net Assets

| | | | | | | Cha | inges in Net Ass | ets | | | |
|--------------------------------------|--------------|-------------|------------------|---------------|---------------|------------------|------------------|-----------------|----------------|--|--|
| | | | Program Revenues | | | rimary Governmen | t | Component Units | | | |
| | | | Operating | Capital | | | | | Ogemaw | | |
| | | Charges for | Grants and | Grants and | Governmental | Business-Type | | Road | County | | |
| Function/Program | Expenses | Services | Contributions | Contributions | Activities | Activities | Total | Commission | Public Transit | | |
| Component Units: | | | | | | | | | | | |
| Road Commission | \$ 3,189,149 | \$ 602,775 | \$ 0 | \$ 4,995,304 | | | | \$ 2,408,930 | \$ 0 | | |
| Public Transit | 572,491 | 70,809 | 237,272 | 18,878 | | | | 0 | (245,532) | | |
| Total component units | \$ 3,761,640 | \$ 673,584 | \$ 237,272 | \$ 5,014,182 | | | | 2,408,930 | (245,532) | | |
| General Revenues: | | | | | | | | | | | |
| Property taxes levied for: | | | | | | | | | | | |
| General operating | | | | | \$ 5,263,206 | \$ 0 | \$ 5,263,206 | 0 | 0 | | |
| Emergency medical services | | | | | 0 | 584,617 | 584,617 | 0 | 0 | | |
| Public Transit | | | | | 0 | 0 | 0 | 0 | 112,496 | | |
| Payment in lieu of taxes | | | | | 4,915 | 0 | 4,915 | 0 | 0 | | |
| State revenue sharing | | | | | 205,840 | 3,184 | 209,024 | 0 | 0 | | |
| Rent income | | | | | 0 | 0 | 0 | 0 | 16,008 | | |
| Investment earnings | | | | | 257,678 | 3,813 | 261,491 | 21,577 | 2,448 | | |
| Gain on equipment disposal | | | | | 0 | 0 | 0 | 33,610 | 3,313 | | |
| Other | | | | | 142,234 | 0 | 142,234 | 8,966 | 0 | | |
| Transfers | | | | | 4,327 | (4,327) | 0 | 0 | 0 | | |
| Total general revenues and transfers | | | | | 5,878,200 | 587,287 | 6,465,487 | 64,153 | 134,265 | | |
| Change in net assets | | | | | 1,364,444 | 146,582 | 1,511,026 | 2,473,083 | (111,267) | | |
| Net assets - beginning of year | | | | | 11,340,726 | 437,521 | 11,778,247 | 6,182,433 | 735,235 | | |
| Net assets - end of year | | | | | \$ 12,705,170 | \$ 584,103 | \$ 13,289,273 | \$ 8,655,516 | \$ 623,968 | | |

BALANCE SHEET GOVERNMENTAL FUNDS December 31, 2004

| | | General | | Housing ommission | | Probate Child Care | Go | Other overnmental Funds | Go | Total overnmental Funds |
|--|----|----------------------------|----|-------------------|----|-----------------------|----|-------------------------|----|-------------------------------|
| <u>ASSETS</u> | | | | | | | | | | |
| Cash and cash equivalents (Note 2) Investments (Note 2) Receivables: | \$ | 260,411 0 | \$ | 56,836 0 | \$ | 0 0 | \$ | 589,290 9,260 | \$ | 906,537 9,260 |
| Taxes Special assessments | | 2,686,321 | | 0 | | 0 | | 1,179,035 14,237 | | 3,865,356 14,237 |
| Accounts, net Loan receivable (Note 1) Note receivable (Note 1) | | 7,351 50,000 0 | | 23,550 0 0 | | 0 0 0 | | 3,737 0 6,685 | | 34,638 50,000 6,685 |
| Due from local units Due from component units (Note 5) | | 20,065 8,188 | | 0 | | 12,066 0 | | 3,692 0 | | 35,823 8,188 |
| Due from state Due from federal Due from other funds (Note 5) | | 44,970 20,833 61,387 | | 28,780 0 0 | | 5,346 0 0 | | 157,062 49 23,952 | | 236,158 20,882 85,339 |
| Due from other funds (Note 5) Prepaid expenses Long-term mortgages receivable (Note 1) | | 01,367 | | 0 1,565,364 | | 0 | | 7,115 0 | | 7,115 1,565,364 |
| Long-term note receivable (Note 1) | | 0 | | 0 | | 0 | _ | 45,737 | _ | 45,737 |
| Total Assets | \$ | 3,159,526 | \$ | 1,674,530 | \$ | 17,412 | \$ | 2,039,851 | \$ | 6,891,319 |
| LIABILITIES AND FUND EQUITY | | | | | | | | | | |
| Liabilities: | • | | • | | • | | • | | • | |
| Accounts payable Deposits payable | \$ | 167,386 0 | \$ | 0 559 | \$ | 183,737 0 | \$ | 0 | \$ | 351,123 559 |
| Due to local units | | 35,303 | | 0 | | 0 | | 0 | | 35,303 |
| Due to state | | 0 | | 2,259 | | 0 | | 0 | | 2,259 |
| Due to other funds (Note 5) | | 144,171 | | 8 | | 42,078 | | 40,110 | | 226,367 |
| Advances from state | | 0 | | 0 | | 0 | | 62,000 | | 62,000 |
| Deferred revenue (Note 4) | _ | 2,686,409 | | 1,594,145 | | 6,697 | _ | 106,564 | | 4,393,815 |
| Total liabilities | _ | 3,033,269 | _ | 1,596,971 | | 232,512 | | 208,674 | | 5,071,426 |
| Fund Equity Fund balances (deficit): Reserved for: | | | | | | | | | | |
| Legal costs | | 25,677 | | 0 | | 0 | | 0 | | 25,677 |
| Debt service | | 0 | | 0 | | 0 | | 88,195 | | 88,195 |
| Capital projects | | 0 | | 0 | | 0 | | 94,999 | | 94,999 |
| Unreserved, reported in: | | 100 -00 | | _ | | _ | | _ | | 100 -00 |
| General fund | | 100,580 | | 77.550 | | (245.400) | | 0 | | 100,580 |
| Special revenue funds (deficit) | _ | 100.057 | _ | 77,559 | | (215,100) | _ | 1,647,983 | _ | 1,510,442 |
| Total fund equity (deficit) | | 126,257 | | 77,559 | | (215,100) | | 1,831,177 | _ | 1,819,893 |
| Total Liabilities and Fund Equity | \$ | 3,159,526 | \$ | 1,674,530 | \$ | 17,412 | \$ | 2,039,851 | \$ | 6,891,319 |

The accompanying notes to financial statements are an integral part of this statement.

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES <u>December 31, 2004</u>

| Total governmental fund balances | | | \$ 1,819,893 |
|---|----|---------------------------------------|------------------|
| Amounts reported for governmental activities in the statement of net assets are different because: | | | |
| Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds. Capital assets at year end consist of: Capital asset cost Capital asset accumulated depreciation | \$ | 12,917,177 (5,581,496) | 7,335,681 |
| Other long-term assets not available to pay for current period expenditures and, therefore, are deferred in the governmental funds: Accounts receivable Grants receivable Mortgages receivable Notes receivable Net difference | _ | 6,698 2,070 1,565,364 52,422 | 1,626,554 |
| Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds. Long-term liabilities at year end consist of: Notes payable Bonds payable Compensated absences payable Total long-term liabilities | _ | (46,363) (955,000) (196,073) | (1,197,436) |
| Some amounts reported for governmental activities in the statement of net assets are different because the internal service funds assets and liabilities are included with governmental activities. | | | 3,120,478 |
| Total net assets - governmental activities | | | \$ 12,705,170 |

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS For the Year Ended December 31, 2004

| D | | General | | Housing mmission | _ | Probate Child Care | Go | Other overnmental Funds | Go | Total overnmental Funds |
|---|----|-------------|----|---------------------|----|--------------------------|----|-------------------------|----|-------------------------------|
| Revenue | • | 0.004.000 | • | | Φ. | | • | 4 074 555 | Φ. | 5 000 545 |
| Taxes | \$ | 3,924,960 | \$ | 0 | \$ | 0 | \$ | 1,371,555 | \$ | 5,296,515 |
| Federal grants | | 262,804 | | 18,620 | | 60,749 | | 331,442 | | 673,615 |
| State grants and revenue | | 968,402 | | 0 | | 348,174 | | 610,763 | | 1,927,339 |
| Contributions from local units | | 0 | | 0 | | 0 | | 400,305 | | 400,305 |
| Charges for services | | 1,454,393 | | 0 | | 0 | | 111,906 | | 1,566,299 |
| Licenses and permits | | 339,846 | | 0 | | 0 | | 0 705 | | 339,846 |
| Interest and rentals | | 61,917 | | 352 | | 0 | | 29,795 | | 92,064 |
| Fines and forfeits | | 27,589 | | 0 | | 0 | | 5,767 | | 33,356 |
| Other revenue | _ | 55,025 | | 104,766 | _ | 31,927 | _ | 161,338 | _ | 353,056 |
| Total revenue | | 7,094,936 | | 123,738 | _ | 440,850 | _ | 3,022,871 | _ | 10,682,395 |
| Expenditures Current: | | | | | | | | | | |
| Legislative and executive | | 122,373 | | 0 | | 0 | | 0 | | 122,373 |
| Judicial | | 1,356,485 | | 0 | | 0 | | 264,366 | | 1,620,851 |
| General government | | 1,956,038 | | 0 | | 0 | | 53,629 | | 2,009,667 |
| Public safety | | 2,548,019 | | 0 | | 0 | | 383,883 | | 2,931,902 |
| Public works | | 29,389 | | 0 | | 0 | | 99,215 | | 128,604 |
| Health and welfare | | 362,734 | | 0 | | 1,095,263 | | 507,493 | | 1,965,490 |
| Community and economic development | | 59,203 | | 167,454 | | 0 | | 72,074 | | 298,731 |
| Capital outlay | | 58,404 | | 0 | | 8,158 | | 278,667 | | 345,229 |
| Debt service: | | , , | | | | -, | | -, | | , |
| Principal | | 14,929 | | 0 | | 0 | | 359,817 | | 374,746 |
| Interest and fiscal charges | | 2,029 | | 0 | | 0 | | 66,190 | | 68,219 |
| Total expenditures | | 6,509,603 | | 167,454 | | 1,103,421 | | 2,085,334 | | 9,865,812 |
| Excess of revenue over (under) expenditures | _ | 585,333 | | (43,716) | _ | (662,571) | | 937,537 | | 816,583 |
| Other Financing Sources (Uses): | | | | | | | | | | |
| Operating transfers in | | 258,453 | | 0 | | 767,715 | | 377,892 | | 1,404,060 |
| Operating transfers out | | (1,072,962) | | 0 | | 0 | | (236,771) | | (1,309,733) |
| Total other financing sources (uses) | | (814,509) | | 0 | _ | 767,715 | | 141,121 | | 94,327 |
| • , , | | <u></u> | | | | | | | | |
| Excess of revenue and other sources over | | | | | | | | | | |
| (under) expenditures and other uses | | (229,176) | | (43,716) | | 105,144 | | 1,078,658 | | 910,910 |
| Fund balances (deficit) - beginning of year | _ | 355,433 | | 121,275 | _ | (320,244) | | 752,519 | _ | 908,983 |
| Fund balances (deficit) - end of year | \$ | 126,257 | \$ | 77,559 | \$ | (215,100) | \$ | 1,831,177 | \$ | 1,819,893 |

RECONCILIATION OF THE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES For the Year Ended December 31, 2004

| Total net change in fund balances - governmental funds | | \$ 910,91 | 0 |
|---|--|-------------|----------|
| Amounts reported for governmental activities in the statement of activities are different because: | | | |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. Current year depreciation expense Capital assets reported as capital outlays in the governmental funds Net difference | \$ (291,586) 345,229 | 53,64 | 3 |
| Loss on the disposal of capital assets is reported in the Government-Wide Statement of Activities and Changes in Net Assets, but they do not require the use of current financial resources. Therefore, it is not reported as expenditures in the Governmental Funds. Cost of the assets sold Accumulated depreciation of assets sold Net difference | (121,412) 79,533 | (41,87 | 9) |
| Principal repayments on capital leases, notes and bonds are expenditures in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. The amount of repayments reported as expenditures in the governmental funds consist of: Capital leases Notes payable Bonds payable Net difference | 14,929 9,817 <u>350,000</u> | 374,74 | 6 |
| Some revenue reported in the statement of activities does not meet availability requirements for current financial resources, and, therefore, is not reported as revenue in the governmental funds: Accounts receivable Grants receivable Long-term mortgages receivable Long-term note receivable Net difference | (14,339) (52,932) (86,178) 52,422 | (101,02 | 7) |
| Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds: Net change in accrued compensated absences: Accrued compensated absences December 31, 2003 Accrued compensated absences December 31, 2004 Net change | 206,966 (196,073) | 10,89 | 3 |
| Some amounts reported for governmental activities in the statement of net assets are different because the internal service funds revenue and expenses are included with governmental activities. | | 157,15 | <u>8</u> |
| Change in net assets of governmental activities | | \$ 1,364,44 | 4 |

The accompanying notes to financial statements are an integral part of this statement.

STATEMENT OF NET ASSETS PROPRIETARY FUNDS December 31, 2004

| | | | En | nterprise Funds | | | | |
|--|----|----------------------------------|----|------------------------------|----|-------------|----|------------------------------|
| | | Major Fund | | | | | | |
| | E | Emergency Medical Services | | Other Enterprise Funds | | Total | | Internal Service Funds |
| | | | _ | | | | | |
| <u>Assets</u> | | | | | | | | |
| Cash and cash equivalents (Note 2) | \$ | 238,418 | \$ | 27,099 | \$ | 265,517 | \$ | 1,742,856 |
| Investments | | 0 | | 0 | | 0 | | 1,145,341 |
| Receivables: | | | | | | | | |
| Taxes | | 522,220 | | 0 | | 522,220 | | 781,810 |
| Accounts, net | | 195,972 | | 0 | | 195,972 | | 2,041 |
| Due from local units Due from other funds (Note 5) | | 0 89,752 | | 0 | | 0 89,752 | | 7,000 613 |
| Capital assets, net (Note 6) | | 178,624 | | 8,564 | | 187,188 | | 0 |
| Total Assets | _ | 1,224,986 | _ | 35,663 | | 1,260,649 | _ | 3,679,661 |
| Total Assets | | 1,224,900 | _ | 33,003 | - | 1,200,049 | | 3,079,001 |
| <u>Liabilities</u> | | | | | | | | |
| Current liabilities: | | | | | | | | |
| Accounts payable | | 900 | | 0 | | 900 | | 1,522 |
| Due to local units | | 0 | | 9,626 | | 9,626 | | 0 |
| Due to other governments | | 0 | | 0 | | 0 | | 6,151 |
| Due to state | | 0 | | 493 | | 493 | | 6,600 |
| Due to other funds (Note 5) | | 15,341 | | 0 | | 15,341 | | 13,910 |
| Deferred revenue | | 608,080 | | 0 | | 608,080 | | 0 |
| Notes payable, current (Note 7) | | 27,509 | _ | 0 | | 27,509 | | 531,000 |
| Total current liabilities | | 651,830 | _ | 10,119 | _ | 661,949 | _ | 559,183 |
| | | | | | | | | |
| Noncurrent liabilities: | | | | | | | | |
| Compensated absences | | 14,597 | _ | 0 | | 14,597 | | 0 |
| Total Liabilities | | 666,427 | _ | 10,119 | _ | 676,546 | | 559,183 |
| Net Assets | | | | | | | | |
| Investment in capital assets, net of related debt | | 151,115 | | 8,564 | | 159,679 | | 0 |
| Unrestricted | | 407,444 | | 16,980 | | 424,424 | | 3,120,478 |
| J | | | _ | . 0,000 | _ | , | _ | 5,5,5 |
| Total Net Assets | \$ | 558,559 | \$ | 25,544 | \$ | 584,103 | \$ | 3,120,478 |

STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS PROPRIETARY FUNDS For the Year Ended December 31, 2004

| | | Major | | | | | | |
|---------------------------------------|----|-----------|-------|------------|-------|-----------|----|-----------|
| | | Fund | Other | | | | | |
| | | Emergency | | | | | | Internal |
| | | Medical | | Enterprise | | | | Service |
| | | Services | | Funds | Total | | | Funds |
| | | | | | | | | |
| Operating Revenue: | | | | | | | | |
| User fees | \$ | 891,619 | \$ | 24,473 | \$ | 916,092 | \$ | 0 |
| Tax collection fees | | 0 | | 4,496 | | 4,496 | | 82,537 |
| Interest and penalties on taxes | | 0 | | 0 | | 0 | | 163,202 |
| Other revenue | | 10,741 | _ | 0 | | 10,741 | | 0 |
| Total operating revenue | | 902,360 | _ | 28,969 | | 931,329 | _ | 245,739 |
| Operating Expenses: | | | | | | | | |
| Salaries and wages | | 692,147 | | 1,160 | | 693,307 | | 0 |
| Fringe benefits | | 271,973 | | 0 | | 271,973 | | 0 |
| Contractual services | | 89,598 | | 3,660 | | 93,258 | | 6,509 |
| Administrative costs | | 27,655 | | 0 | | 27,655 | | 9,231 |
| Gasoline and oil | | 32,442 | | 95 | | 32,537 | | 0 |
| Insurance | | 50,105 | | 0 | | 50,105 | | 0 |
| Operating supplies | | 29,861 | | 1,968 | | 31,829 | | 0 |
| Professional fees and services | | 107 | | 4,692 | | 4,799 | | 0 |
| Property taxes | | 0 | | 1,583 | | 1,583 | | 0 |
| Rent | | 34,250 | | 0 | | 34,250 | | 0 |
| Repair and maintenance | | 33,891 | | 2,680 | | 36,571 | | 0 |
| Travel and training | | 2,176 | | 313 | | 2,489 | | 0 |
| Utilities | | 3,555 | | 6,362 | | 9,917 | | 0 |
| Depreciation | | 74,322 | | 530 | | 74,852 | | 0 |
| Other | | 5,338 | _ | 0 | | 5,338 | _ | 12,348 |
| Total operating expenses | | 1,347,420 | _ | 23,043 | | 1,370,463 | | 28,088 |
| Operating income (loss) | | (445,060) | _ | 5,926 | | (439,134) | _ | 217,651 |
| Nonoperating Revenue (Expenses): | | | | | | | | |
| Taxes | | 584,617 | | 0 | | 584,617 | | 0 |
| State revenue | | 3,184 | | 0 | | 3,184 | | 0 |
| Interest earned on investments | | 3,813 | | 0 | | 3,813 | | 40,202 |
| Interest and fees expense | | (1,571) | _ | 0 | | (1,571) | | (10,695) |
| Total nonoperating revenue (expenses) | | 590,043 | _ | 0 | | 590,043 | _ | 29,507 |
| Income before operating transfers | | 144,983 | | 5,926 | | 150,909 | | 247,158 |
| Operating transfers out | | 0 | | (4,327) | | (4,327) | | (90,000) |
| Change in net assets | | 144,983 | | 1,599 | | 146,582 | | 157,158 |
| Net assets - beginning of year | _ | 413,576 | _ | 23,945 | | 437,521 | | 2,963,320 |
| Net assets - end of year | \$ | 558,559 | \$ | 25,544 | \$ | 584,103 | \$ | 3,120,478 |

The accompanying notes to financial statements are an integral part of this statement.

STATEMENT OF CASH FLOWS PROPRIETARY FUNDS For the Year Ended December 31, 2004

| | Enterprise Funds | | | | | | | |
|---|------------------|------------------------|----|--------------------|----------|------------------------|----------|---------------------|
| | | Major | | | | | | |
| | | Fund | | | | | | |
| | Е | mergency | | Other | | | | Internal |
| | | Medical | | Enterprise | | | | Service |
| | | Services | _ | Funds | _ | Total | | Funds |
| | | | | | | | | |
| Cash Flows From Operating Activities: | \$ | 005 004 | Φ | 20.000 | c | 004 202 | c | 044.640 |
| Receipts from customers and taxpayers Payments for operating expenses | Ф | 865,204 (1,271,888) | \$ | 39,088 (22,513) | \$ | 904,292 (1,294,401) | \$ | 244,640 (26,982) |
| Delinquent taxes collected | | (1,271,000) | | (22,513) | | (1,294,401) | | 7,575 |
| Net cash provided (used) by operating activities | _ | (406,684) | _ | 16,575 | _ | (390,109) | | 225,233 |
| The cash promata (assa) by operating assimiles | | (100,001) | _ | 10,010 | _ | (000,100) | _ | 220,200 |
| Cash Flows From Non-Capital Financing Activities: | | | | | | | | |
| Property taxes received | | 583,132 | | 0 | | 583,132 | | 0 |
| State revenue received | | 3,184 | | (4.207) | | 3,184 | | (00,000) |
| Operating subsidies and transfers from (to) other funds | | 16,826 | _ | (4,327) | _ | 12,499 | _ | (90,000) |
| Net cash provided (used) by non-capital financing activities | | 603,142 | _ | (4,327) | _ | 598,815 | _ | (90,000) |
| Cash Flows From Capital and Related Financing Activities: | | | | | | | | |
| Purchase of capital assets | | (67,801) | | 0 | | (67,801) | | 0 |
| Proceeds received on notes | | 0 | | 0 | | 0 | | 1,200,000 |
| Principal paid on notes payable | | (32,190) | | 0 | | (32,190) | | (790,000) |
| Interest and fees paid on notes payable | | (1,571) | _ | 0 | _ | (1,571) | _ | (10,695) |
| Net cash provided (used) by capital and related | | | | | | | | |
| financing activities | | (101,562) | _ | 0 | _ | (101,562) | _ | 399,305 |
| Cash Flows From Investing Activities: | | | | | | | | |
| Redemption (purchase) of investment securities | | 0 | | 0 | | 0 | | (845,341) |
| Interest earned | | 3,813 | | 0 | | 3,813 | | 40,202 |
| Net cash provided (used) by investing activities | | 3,813 | | 0 | | 3,813 | | (805,139) |
| Not increase (decrease) in each and each again along | | 00.700 | | 40.040 | | 440.0E7 | | (070 604) |
| Net increase (decrease) in cash and cash equivalents | | 98,709 | | 12,248 | | 110,957 | | (270,601) |
| Cash and cash equivalents at beginning of year | | 139,709 | _ | 14,851 | | 154,560 | _ | 2,013,457 |
| Cash and cash equivalents at end of year | \$ | 238,418 | \$ | 27,099 | \$ | 265,517 | \$ | 1,742,856 |
| Reconciliation of operating income (loss) to net cash provided | | | | | | | | |
| (used) by operating activities: | | | | | | | | |
| Operating income (loss) | \$ | (445,060) | \$ | 5,926 | \$ | (439,134) | \$ | 217,651 |
| Adjustments to reconcile operating income (loss) to net cash | | | | | | | | |
| provided (used) by operating activities: | | 74 222 | | F20 | | 74.050 | | 0 |
| Depreciation expense Change in assets and liabilities: | | 74,322 | | 530 | | 74,852 | | 0 |
| Accounts receivable, net | | (37,156) | | 0 | | (37,156) | | 7,802 |
| Accounts and other payables | | 900 | | 10,119 | | 11,019 | | (220) |
| Accrued expenses | | 310 | _ | 0 | _ | 310 | _ | <u> </u> |
| Net cash provided (used) by operating activities | \$ | (406,684) | Φ. | 16,575 | \$ | (390,109) | \$ | 225,233 |
| The oder provided (deed) by operating activities | Ψ | (400,004) | \$ | 10,073 | Ψ | (550, 109) | Ψ | 220,200 |

The accompanying notes to financial statements are an integral part of this statement.

STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES FIDUCIARY FUNDS December 31, 2004

| | Trust and Agency | | Library Penal Fines | | Inmate Trust Fund |
|---|------------------|--|---------------------------|-----------------------------|-----------------------------------|
| <u>ASSETS</u> | | | | | |
| Cash and cash equivalents (Note 2) Accounts receivable Due from local units Due from other funds (Note 5) | \$ | 493,604 1,811 28 180,192 | \$ | 121,455 0 0 0 | \$ 6,095 0 0 0 |
| Total Assets | \$ | 675,635 | \$ | 121,455 | \$ 6,095 |
| <u>LIABILITIES</u> | | | | | |
| Due to local units Due to state Due to other agencies and individuals Due to other funds (Note 5) Undistributed tax collections | \$ | 5,129 137,056 28,004 100,278 405,168 | \$ | 0 0 121,455 0 0 | \$ 5,414 0 681 0 0 |
| Total Liabilities | \$ | 675,635 | \$ | 121,455 | \$ 6,095 |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the County of Ogemaw conform to accounting principles generally accepted in the United States of America (GAAP) applicable to governmental units. Private-sector standards of accounting issued after November 30, 1989, are generally followed in both the government-wide and enterprise fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The following is a summary of the significant accounting policies.

A. Description of County Operations and Fund Types

The County of Ogemaw, (the County), was organized in 1875 and covers an area of 624 square miles divided into 14 townships, 1 village and 2 cities. The County seat is located in the City of West Branch. The County operates under a seven member elected Board of Commissioners and provides services to its more than 19,000 residents in many areas including law enforcement, administration of justice, community enrichment and development, and human services.

B. Reporting Entity

A reporting entity is composed of the primary government, component units, and other organizations that are included to ensure the financial statements of the County are not misleading. The primary government of the County consists of all funds, departments, board, and agencies that are not legally separate from the County.

Component units are legally separate organizations for which the County is financially accountable. The County is financially accountable for an organization if the County appoints a voting majority of the organization's governing board and (1) the County is able to significantly influence the programs of services performed or provided by the organization; or (2) the County is legally entitled to or can otherwise access the organization's resources; the County is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the County is obligated for the debt of the organization. Component units may also include organizations for which the County approves the budget, the issuance of debt, or the levying of taxes.

1. Component Units

The component unit columns on the combined financial statements include the financial data of the County's component units. They are reported in separate columns to emphasize that they are legally separate from the County.

a. Governmental Activity and Fund Type Component Unit:

The Ogemaw County Road Commission - The governing body of this component unit is elected by the residents of the County of Ogemaw. The Road Commission was established to control the expenditures of Michigan Transportation Fund money distributed to the County which is earmarked by law for street and highway construction and repair purposes. Complete financial statements for the Ogemaw County Road Commission can be obtained from the Ogemaw County Road Commission's administrative office located at 1250 South M-33, West Branch, Michigan 48661.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Reporting Entity (Continued)

b. Business-Type Activity and Proprietary Fund Type Component Unit:

The Ogemaw County Public Transit - The Public Transit was established to provide transportation services to the residents of the County. The intent of the governing body is that the costs of providing these services are financed primarily through user charges. The public transit uses a September 30, 2004 year end which is what is presented in these financial statements. Complete financial statements for the Ogemaw County Public Transit can be obtained from the Ogemaw County Treasurer's office located at 806 West Houghton, West Branch, Michigan 48661.

C. Joint Venture

The County has entered into a joint venture with other surrounding counties as follows:

AuSable Valley Community Mental Health Services Board

Ogemaw County, along with losco and Oscoda Counties, contributes to the AuSable Valley Community Mental Health Services Board. This Board operates autonomously under an appointed board (12 members) and provides services to residents in these counties under a full management contract with the Michigan Department of Mental Health. Ogemaw County's 2004 contribution to the AuSable Valley Community Mental Health Services Board was \$54,683. On dissolution of the Mental Health Services Board, the net assets of the Board will be shared by each county in proportion to each county's total economic contribution since the existence of the Board. The Mental Health Board deposits their receipts with the losco County Treasurer, is part of losco County's common bank account and has investments through the County. At September 30, 2004, the Mental Health Board had total net assets of \$2,022,060. Complete financial statements for the AuSable Valley Community Mental Health Services Board can be obtained from the Mental Health Services Board's administrative offices at 1199 Harris, Tawas City, Michigan 48763.

District Health Department No. 2

Ogemaw County, along with Alcona, losco and Oscoda Counties, contributes to the District Health Department No. 2. This Board operates autonomously under an appointed board and provides various health services to residents of the above aforementioned counties. The funding formula is based prorata on each unit's population and equalized valuation to the District's total population and valuations. Ogemaw County's 2004 contribution to the District Health Department No. 2 was \$123,387. The District Health Department No. 2 deposits their receipts with the Ogemaw County Treasurer through the common cash bank account. At September 30, 2004, the District Health Department No. 2 had total net assets of \$812,764. Complete financial statements for the District Health Department No. 2 can be obtained from the District's administrative offices at 630 Progress Street, West Branch, Michigan 48661.

D. Basis of Presentation

The County's basic financial statements consist of government-wide financial statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Basis of Presentation (Continued)

Government-Wide Financial Statements

The statement of net assets and the statement of activities display information about the County as a whole. These statements include the financial activities of the primary government and its component units except for fiduciary funds. For the most part, the effect of interfund activity has been removed from the statements. The statements distinguish between those activities of the County that are governmental in nature and those that are considered business-type activities. Government al activities are normally supported by taxes and intergovernmental revenues while business-type activities rely to a significant extent on fees and charges for support.

The statement of net assets presents the financial condition of the governmental and business-type activities of the County at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the County's governmental activities and business-type activities. Direct expenses are those that are specifically associated with a service, program, or department and, therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues of the County, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental program or business activity is self-financing or draws from the general revenues of the County.

Fund Financial Statements

During the year, the County segregates transactions related to certain County functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the County at this more detailed level. The focus of governmental and proprietary fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type, and are excluded from the government-wide financial statements.

E. Fund Accounting

The County uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

Governmental Funds

Governmental funds are those through which most governmental functions of the County are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the County's major governmental funds:

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Fund Accounting (Continued)

Governmental Funds (Continued)

General Fund - This fund accounts for all financial resources, except those required to be accounted for in another fund. Revenues are derived primarily from property taxes and state and federal distributions, grants and other intergovernmental revenue.

Housing Fund – This fund accounts for federal, state and local funding used to obtain financing and construct or rehabilitate low income housing for qualified Ogemaw County residents.

Probate Child Care Fund – This fund accounts for revenue restricted for the foster care of children through the Circuit Court Family Division and the County Department of Human Services.

The other governmental funds of the County account for grants and other resources whose use is restricted for a particular purpose; the accumulation of resources for, and the payment of debt; and the acquisition or construction of major capital facilities.

Proprietary Funds

Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position, and cash flows.

The County's enterprise funds may be used to account for any activity for which a fee is charged to external users for goods or services. The following is the County's major enterprise fund:

Emergency Medical Services Fund – This fund accounts for fees collected for ambulance services provided in the County and a county-wide property tax levy.

Internal Service Funds - These funds are used to record the financing of services provided by the local unit to other departments and funds, to other governmental units on a cost reimbursement basis. The County uses these funds to account for delinquent property tax collections.

Fiduciary Funds

Fiduciary fund reporting focuses on net assets and changes in net assets. The County's agency funds account for assets held by the County for political subdivisions in which the County acts as fiscal agent for taxes, state-levied shared revenues, and fines and forfeitures collected and distributed to other political subdivisions.

F. Measurement Focus

Government - Wide Financial Statements

The government-wide financial statements are prepared using a flow of economic resources measurement focus

All assets and all liabilities associated with the operation of the County are included on the statement of net assets.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Measurement Focus (Continued)

Fund Financial Statements (Continued)

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reflects the sources (i.e., revenues and other financial sources) and uses (i.e., expenditures and other financial uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the fund financial statements for governmental funds.

Like the government-wide financial statements, the enterprise funds are accounted for using a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of net assets. The statement of changes in revenues, expenses, and changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in total net assets. The statement of cash flows reflects how the County finances and meets the cash flow needs of its enterprise activities.

G. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide and enterprise fund financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting; proprietary funds and fiduciary funds use the accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Revenues - Exchange and Nonexchange Transactions

Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recognized in the year in which the resources are measurable and become available. Available means the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the County, available means expected to be received within sixty days after year end.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

G. Basis of Accounting (Continued)

Nonexchange transactions, in which the County receives value without directly giving equal value in return, include property taxes, sales taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the year for which the taxes are levied. Revenue from sales taxes is recognized in the period in which the sales are made. Revenue from grants, entitlements, and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the County must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the County on a reimbursement basis. On the modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered both measurable and available at year end: sales taxes, charges for services, fines and forfeitures, state-levied locally shared taxes (including sales tax), grants, interest, and rent.

Deferred Revenues

Deferred revenues arise when assets are recognized before the revenue recognition criteria have been satisfied.

Property taxes for which there was an enforceable legal claim at December 31, 2004, but were levied to finance 2005 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements were met have also been recorded as deferred revenue.

On governmental fund financial statements, receivables that were not collected within the available period are recorded as deferred revenue.

Expenses/Expenditures

On the accrual basis, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

H. Budgets and Budgetary Accounting

The County normally follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. Prior to December 1, the departments submit to the Board of Commissioners a proposed departmental operating budget for the fiscal year commencing the following January 1. This operating budget includes proposed expenditures and means of financing them.
- 2. Public hearings are conducted at the governmental center to obtain taxpayer comments.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Budgets and Budgetary Accounting (Continued)

3. Prior to January 1, the budget is legally enacted through passage of an ordinance.

All budget appropriations lapse at year end. Budgetary amounts reported herein are as originally adopted, or as amended by the Board of Commissioners throughout the operating year.

The County adopts budgets for the General Fund and Special Revenue Funds.

The budgets of the County are prepared on the same basis of accounting as the financial statement presentation. The budgets were adopted at the activity level.

The legal level of control is at the activity level for the General Fund, and at fund expenditure totals for the Special Revenue Funds.

The County Clerk is authorized to transfer budgeted amounts between accounts within the same department. Revisions that alter the total expenditures of any fund or total department expenditures must be approved by the County Board of Commissioners. The financial statements include budgetary amounts as amended.

I. Cash and Cash Equivalents

For presentation on the financial statements, investments in cash management pools and investments with an original maturity of three months or less at the time they are purchased by the County are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

Investments are reported at fair value, except for repurchase agreements and certificates of deposit which are reported at cost. Fair value is based on quoted market prices. Mutual funds are reported at current share price.

J. Accounts Receivables

Receivables at December 31, 2004, consist of accounts (fees), sales taxes, shared revenues, property taxes, mortgage receivable, special assessments and intergovernmental grants and interest. All receivables are net of estimated uncollectible accounts. Receivables are recognized to the extent the amounts are determined material and substantiated, not only by supporting documentation but also by a reasonable systematic method of determining their existence, completeness, valuation, and collectibility. Using this criteria, the County has elected to not record child support arrearages in the agency funds. These amounts, while potentially significant, are not considered measurable, and because collections are significantly in arrears, the County is unable to determine a reasonable value.

All receivables are shown net of the allowance for uncollectible amounts. The balance's consist primarily of EMS receivables due from various insurance companies.

The allowance for doubtful accounts at December 31, 2004 was \$27,873 for the primary government and \$0 for the component units.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

K. Interfund Receivables and Payables

On the fund financial statements, receivables and payables resulting from short-term interfund loans or interfund services provided and used are classified as "interfund receivables/payables". Interfund balances within governmental activities and within business-type activities are eliminated on the government-wide statement of net assets. The only interfund balances which remain on the government-wide statement of net assets are those between governmental and business-type activities. These amounts are reflected as "Internal Balances".

L. Prepaid Items

Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both the government-wide and fund financial statements.

M. <u>Inventory</u>

Inventory is presented at cost on a first-in, first-out method of accounting and is expensed when used. Inventory consists of expendable supplies held for consumption.

Road Commission inventories are charged to road construction, maintenance, equipment repairs, and operations as used. No other County inventories have been recognized in the financial statements as they are not material and have been expensed when purchased.

N. Loan Receivable

Loan receivable represents an interest-free loan to the Ogemaw Commission on Aging. The loan was paid back in full in the year ending December 31, 2005.

O. Long-Term Mortgages

Long-term mortgages represent amounts due from individuals for housing loans and grants received, and are reported at their gross value.

P. Long-Term Note Receivable

Long-term note receivable represents a loan made by the County of Ogemaw Economic Development Corporation in the amount of \$50,000 due in monthly installments of \$850 including interest at the rate of 11% through February 1, 2011. The note includes accrued interest of \$2,422 at December 31, 2004.

Q. Capital Assets

General capital assets are capital assets which are associated with and generally arise from governmental activities. They generally result from expenditures in governmental funds. General capital assets are reported in the governmental activities column of the government-wide statement of net assets, but are not reported in the fund financial statements. Capital assets used by the enterprise funds are reported in both the business-type activities column of the government-wide statement of net assets and in the respective funds.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Q. Capital Assets (Continued)

Capital assets are defined by the government as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The County's infrastructure consists of roads, bridges, dams, and water and sewer lines. Improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Interest incurred during the construction of enterprise fund capital assets is also capitalized.

Property, plant and equipment is depreciated using the straight-line method over the following useful lives:

| Buildings | 40 to 60 years |
|-----------------------|----------------|
| Building Improvements | 15 to 30 years |
| Water and Sewer Lines | 50 years |
| Dams | 50 years |
| Radio Towers | 10 years |
| Vehicles | 3 to 5 years |
| Office Equipment | 5 to 7 years |
| Computer Equipment | 3 to 7 years |

R. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable the County will compensate the employees for the benefits through paid time off or some other means. The County records a liability for accumulated unused vacation time when earned for all employees with more than six months of service.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the County has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employee wage rates at year end taking into consideration limits specified in the County's termination policy. The County records a liability for sick leave earned at varying rates depending on County policy.

The entire compensated absences liability is reported on the government-wide financial statements.

On governmental fund financial statements, compensated absences are recognized as a liability and expenditure to the extent payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "accrued compensated absences payable" in the fund from which the employees who have accumulated leave are paid. The noncurrent portion of the liability is not reported. For enterprise funds, the entire amount of compensated absences is reported as a fund liability.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

S. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements. All payables, accrued liabilities, and long-term obligations payable from the enterprise fund are reported on the enterprise fund statement. In general, payables and accrued liabilities that will be paid from the governmental funds are reported as a liability in the fund financial statements at the time they are incurred, to the extent that they will be paid from current, expendable, financial resources. However, bonds and other long-term obligations, compensated absences, claims and judgments, contractually required pension contributions and special termination benefits that are paid from governmental funds are recognized as liabilities in the fund financial statements only to the extent that they are due for payment during the current year.

T. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the County or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. The County's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

U. Governmental Fund Balance Reserves

The County reserves those portions of governmental fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and, therefore, are not available for appropriation or expenditure. Fund balance reserves have been established for future general fund legal expenses.

V. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the enterprise fund. For the County, these revenues are charges for services for EMS runs and camping at the County Park. Operating expenses are the necessary costs incurred to provide the service that is the primary activity of the fund. Revenues and expenses not meeting these definitions are reported as nonoperating.

W. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during the current year.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

X. Use of Estimates

The process of preparing financial statements in conformity with generally accepted accounting principles requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

Y. Combined FIA Funds

The Family Independence Agency (FIA) Fund includes activity for both Ogemaw and Roscommon Counties. Roscommon County's portion of revenues was \$72,656 and expenditures was \$247,345.

NOTE 2 - DEPOSITS AND INVESTMENTS

At year-end, the County's deposits and investments were reported in the basic financial statements in the following categories:

| | Governmental | Business -Type | Fiduciary | Total Primary | Component |
|---------------------------------------|--------------|-------------------|-------------------|---------------------|---------------------|
| | Activities | Activities | Funds | Government | <u>Units</u> |
| Cash and Cash Equivalents Investments | \$ 2,649,393 | \$ 265,517 | \$ 621,154 | \$ 3,536,064 | \$ 1,803,678 |
| | | <u>0</u> | <u>0</u> | 1,154,601 | 0 |
| | \$ 3,803,994 | <u>\$ 265,517</u> | <u>\$ 621,154</u> | <u>\$ 4,690,665</u> | <u>\$ 1,803,678</u> |

The breakdown between deposits and investments is as follows:

| | Primary <u>Government</u> | Component <u>Units</u> |
|--|------------------------------|---------------------------|
| Bank Deposits (checking and savings accounts, certificates of deposit) Investments in Securities, Mutual Funds | \$ 1,550,762 | \$ 946,353 |
| and Similar Vehicles Petty Cash and Cash on Hand | 3,133,303 6,600 | 857,075 250 |
| Total | \$ 4.690.66 <u>5</u> | \$ 1.803.678 |

Deposits:

Deposits are carried at cost. Deposits of the County are held at various banks in the name of the County. At December 31, 2004, the carrying amounts of the County's deposits were classified to risk as follows:

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

Deposits: (Continued)

| , | Carrying <u>Amount</u> | Bank <u>Balance</u> |
|--|---------------------------|-------------------------|
| Insured (FDIC) Uninsured – uncollateralized | \$ 539,868 1,010,894 | \$ 549,882 1,010,895 |
| Total primary government | <u>\$ 1,550,762</u> | <u>\$ 1,560,777</u> |

At December 31, 2004, the carrying amounts of the component units' deposits were classified to risk as follows:

| | Carrying <u>Amount</u> | Bank <u>Balance</u> |
|--|------------------------------|------------------------------|
| Insured (FDIC) Uninsured – uncollateralized | \$ 131,258 <u>815,095</u> | \$ 147,545 <u>815,095</u> |
| Total component units | \$ 946,35 <u>3</u> | \$ 962,640 |

Investments:

The County Board has adopted an investment policy in accordance with Act 196, PA 1997 which authorizes the County to deposit and invest in the following:

- Accounts of federally insured banks, credit unions and savings and loan associations
- * Bonds and other direct obligations of the United States or an agency or instrumentality of the United States
- * United States government or federal agency obligation repurchase agreements
- * Banker's acceptances of United States banks
- * Commercial paper rated within the two highest classifications by not less than two standard rating services which mature not more than 270 days after the date of purchase
- * Mutual funds registered under the Investment Company Act of 1940, Title I of Chapter 686, 54 Stat. 789 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64 with the authority to purchase only investment vehicles that are legal for direct investment by a public corporation

Michigan law requires that public funds may not be deposited in financial institutions that do not maintain an office in Michigan. The County's deposits and investments are in accordance with statutory authority.

The County's investments are categorized to give an indication of the level of risk assumed by the County at December 31, 2004. The categories are described as follows:

Category 1 - Insured or registered, with securities held by the entity or its agent in the entity's name.

Category 2 - Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the entity's name.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

Investments: (Continued)

Category 3 - Uninsured and unregistered, with securities held by the counterparty, or its trust department or agent but not in the entity's name.

Investments, categorized by level of risk, are:

| | | Category | | Carrying | Fair |
|--|----------------|--------------------------------|----------------|--------------------------------|--------------------------------|
| Types of Investments | 11 | 2 | 3 | Amount | <u>Value</u> |
| Primary Government: | | | | | |
| Commercial Paper Federal Home Loan Bank Bonds Mutual Funds | \$ 0 0 0 | \$ 845,341 300,000 1,593 | \$ 0 0 0 | \$ 845,341 300,000 1,593 | \$ 845,341 300,000 1,593 |
| | <u>\$ 0</u> | <u>\$1,146,934</u> | <u>\$ 0</u> | | |
| Nonrisk - Categorized Financial institution pooled funds | | | | 1,986,369 | 2,236,428 |
| Total primary government | | | | \$ 3,133,303 | \$ 3,383,362 |
| Component Units: | | | | | |
| Nonrisk - Categorized Financial institution pooled funds | | | | <u>\$ 857,075</u> | <u>\$ 857,075</u> |

The classification of cash and cash equivalents and investments on the balance sheet/statement of net assets is based on criteria set forth in GASB Statement No. 9, "Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities that use Proprietary Fund Accounting". A reconciliation between the classification of cash and cash equivalents and investments on the combined financial statements and the classification of deposits and investments according to GASB Statement No. 3 is as follows:

| | Primary Government Cash and Cash | | Componen Cash and Cash | t Units |
|---------------------------------|-----------------------------------|---------------------|------------------------|--------------------|
| | Equivalent s | <u>Investments</u> | Equivalents | <u>Investments</u> |
| GASB Statement No. 9 | \$ 3,536,064 | \$ 1,154,601 | \$ 1,803,678 | \$ 0 |
| Petty cash | (6,600) | 0 | (250) | 0 |
| Certificate of deposit maturing | | | | |
| in greater than 90 days | 9,260 | (9,260) | 0 | 0 |
| Mutual funds | (1,593) | 1,593 | 0 | 0 |
| Financial institution pooled | | | | |
| funds | (1,986,369) | <u>1,986,369</u> | <u>(857,075</u>) | <u>857,075</u> |
| GASB Statement No. 3 | <u>\$ 1,550,762</u> | <u>\$ 3,133,303</u> | <u>\$ 946,353</u> | <u>\$ 857,075</u> |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 3 - PROPERTY TAXES

Property taxes include amounts levied against all real property and tangible personal property located in the County. Property taxes become an enforceable lien on property as of December 1. Taxes are levied on December 1, and are payable by February 28. The cities and townships within the County bill and collect the property taxes for the County. County taxes levied December 1, 2004, are collected in and are intended to finance 2005 operations. The taxable value of real and personal property for the December 1, 2004 levy was \$665,491,910. The 2004 operating tax rate is currently 6.2163 mills for operations, .9374 mills for EMS, .0500 mills for veterans and .1817 mills for public transit.

By resolution of the Board of Commissioners and agreement with various taxing authorities, the County purchased at face value the real property taxes receivable returned delinquent on March 1, 2003. These receivables are pledged for payment of general obligation limited tax notes, proceeds of which were used to liquidate the amounts due the General Fund and various other funds and governmental agencies for purchase of the receivables. Subsequent collections on delinquent taxes receivable, plus interest and collection fees thereon and investment earnings, are used to service the tax notes. This activity is recorded in the Delinquent Tax Revolving Funds, which are Internal Service Funds.

NOTE 4 - DEFERRED REVENUE

Governmental funds report deferred revenues in connection with receivables for revenue that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the current fiscal year, the various components of deferred revenue are as follows:

| | <u>Unavailable</u> | <u>Unearned</u> | Total |
|--|--|----------------------------------|--|
| Real and Personal Property Taxes Mortgages Receivable Note Receivable Due From Local Units Special Assessments | \$ 0 1,565,364 52,422 6,697 15,409 | \$ 2,686,409 0 0 0 0 | \$ 2,686,409 1,565,364 52,422 6,697 15,409 |
| Grant Drawdowns Prior to Meeting all Eligibility Requirements | 0 | 67.514 | 67,514 |
| Total | \$ 1,639,892 | \$ 2,753,923 | \$ 4,393,815 |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 5 - INTERFUND RECEIVABLES AND PAYABLES

The amounts of interfund receivables and payables as of December 31, 2004 are as follows:

| <u>Fund</u> | Interfund Receivable | Interfund <u>Payable</u> |
|---|------------------------------------|---------------------------------------|
| Major Governmental Funds: General Fund Housing Commission Probate Child Care Total Major Governmental Funds | \$ 61,387 0 0 61,387 | \$ 144,171 8 42,078 186,257 |
| Non-major Governmental Funds Major Enterprise Fund: Emergency Medical Services Internal Service Funds Fiduciary Funds | 23,952 89,752 613 180,192 | 40,110 15,341 13,910 100,278 |
| | <u>\$ 355,896</u> | <u>\$ 355,896</u> |

The amounts of interfund receivables and payables for individual funds as of December 31, 2004 are as follows:

| Fund | Interfund Receivable | <u>Fund</u> | Interfund Payable |
|----------------------------|-------------------------|------------------------------------|----------------------|
| Primary Government | <u>Necelvable</u> | Primary Government | <u>r ayabie</u> |
| General Fund | \$ 8 | Housing Commission | \$ 8 |
| General Fund | 1,221 | Probate Child Care | 1,221 |
| General Fund | 3,133 | Friend of the Court | 3,133 |
| General Fund | 13,100 | Department of Human Services | 13,100 |
| General Fund | 6,277 | 911 Service Fund | 6,277 |
| General Fund | 7,600 | Flowage Lake Dam Fund | 7,600 |
| General Fund | 15,341 | Emergency Medical Services | 15,341 |
| General Fund | 13,297 | Umbrella Fund | 13,297 |
| General Fund | 1,410 | Trust and Agency | 1,410 |
| Friend of the Court | 944 | General Fund | 944 |
| Friend of the Court | 13,008 | Trust and Agency | 13,008 |
| Drain Revolving Fund | 10,000 | Flowage Lake Dam Fund | 10,000 |
| Emergency Medical Services | 3,892 | General Fund | 3,892 |
| Emergency Medical Services | 85,860 | Trust and Agency | 85,860 |
| Tax Administration Fund | 8 | 2000 Delinquent Tax Revolving Fund | 8 |
| Tax Administration Fund | 167 | 2001 Delinquent Tax Revolving Fund | 167 |
| Tax Administration Fund | 438 | 2002 Delinquent Tax Revolving Fund | 438 |
| Trust and Agency | 139,335 | General Fund | 139,335 |
| Trust and Agency | 40,857 | Probate Child Care | 40,857 |
| Total primary government | <u>\$ 355,896</u> | \$ | 355,896 |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 5 - INTERFUND RECEIVABLES AND PAYABLES (CONTINUED)

| Due from Component Unit | | Due to Primary Government | | |
|-------------------------|----------------------|---------------------------|-----------|---------|
| General Fund | \$ <u>8,188</u> * | Public Transit | <u>\$</u> | 10,099* |

These balances resulted from the time lag between the dates that (1) interfund goods and services are provided, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

*The Due from Primary Government and Due to Component Unit do not agree due to different fiscal year ends between the County and Public Transit represented in the balances explained as follows:

General Fund account receivable Public Transit account payable due from Public Transit at due to the County at December 31, 2004 8.188*

September 30, 2004 10.099*

NOTE 6 - CAPITAL ASSETS

Capital asset activity of the primary government for the current year was as follows:

| Government al Activities | Beginning Balance | Increases | <u>Decreases</u> | Ending <u>Balance</u> |
|--|----------------------|----------------------------|----------------------------|--|
| Capital Assets Not Being Depreciated: Land Construction in Progress Subtotal | \$ 844,975 | \$ 0 257,762 257,762 | \$ 0 140,220 140,220 | \$ 844,975 <u>257,762</u> <u>1,102,737</u> |
| Capital Assets Being Depreciated: | | | | |
| Buildings | 4,025,040 | 140,998 | 121,412 | 4,044,626 |
| Improvements Other Than Buildings | 959,787 | 0 | 0 | 959,787 |
| Machinery and Equipment | 1,339,191 | 35,546 | 0 | 1,374,737 |
| Vehicles and Boats | 715,092 | 51,143 | 36,090 | 730,145 |
| Infrastructure | 4,705,145 | 0 | 0 | 4,705,145 |
| Subtotal | 11,744,255 | 227,687 | <u>157,502</u> | 11,814,440 |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 6 - CAPITAL ASSETS (CONTINUED)

| Government al Activities | Beginning Balance | Increases | <u>Decreases</u> | Ending <u>Balance</u> |
|---|--|--|---|---|
| Less Accumulated Depreciation for: Buildings Improvements Other Than Buildings Machinery and Equipment Vehicles and Boats Infrastructure Subtotal | \$ 2,047,574 95,980 1,109,418 544,070 1,608,491 5,405,533 | \$ 75,372 19,196 42,509 57,234 97,275 291,586 | \$ 79,533 0 0 36,090 0 115,623 | \$ 2,043,413 115,176 1,151,927 565,214 1,705,766 5,581,496 |
| Net Capital Assets Being Depreciated | 6,338,722 | (63,899) | <u>(41,879</u>) | 6,232,944 |
| Governmental Activities Total Capital Assets—Net of Depreciation | <u>\$ 7,323,917</u> | <u>\$ 193,863</u> | <u>\$ (182,099</u>) | <u>\$ 7,335,681</u> |
| Business-Type Activities | Beginning Balance | Increases | <u>Decreases</u> | Ending <u>Balance</u> |
| Capital Assets Being Depreciated: Buildings Machinery and Equipment Vehicles and Boats Infrastructure Subtotal | \$ 26,524 133,319 376,067 41,850 577,760 | \$ 0 0 67,801 0 67,801 | \$ 0 0 0 0 0 | \$ 26,524 133,319 443,868 41,850 645,561 |
| Less Accumulated Depreciation for: Buildings Machinery and Equipment Vehicles and Boats Infrastructure Subtotal | 17,430 98,841 225,400 41,850 383,521 | 530 6,895 67,427 0 74,852 | 0 0 0 0 0 | 17,960 105,736 292,827 41,850 458,373 |
| Business-Type Activities Total Capital Assets—Net of Depreciation | <u>\$ 194,239</u> | <u>\$ (7,051</u>) | <u>\$ 0</u> | <u>\$ 187,188</u> |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 6 - CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to programs of the primary government as follows:

| Governmental Activities General government: Judicial: | | |
|---|-----------|--------------|
| Probate court | \$ | 3,510 |
| Financial and tax administration | | 4,850 |
| Other general government | | 161,751 |
| Public safety: | | |
| Jail | | 27,181 |
| Sheriff | | 32,186 |
| Other public safety | | 3,711 |
| Public works: | | |
| Airport | | 52,222 |
| Other public works | | <u>6,175</u> |
| Total Governmental Activities | <u>\$</u> | 291,586 |
| Business - Type Activities | | |
| EMS | \$ | 74,322 |
| County park | _ | 530 |
| Total Business -Type Activities | <u>\$</u> | 74,852 |

Capital asset activity of the Road Commission for the current year is as follows:

| | Balance _01/01/04 | _Additions | Deductions | Balance 12/31/04 |
|---------------------------------------|----------------------|---------------------|-------------|---------------------|
| Governmental Activities | | | | |
| Capital Assets Not Being Depreciated: | | | | |
| Land and Improvements | <u>\$ 1,247,445</u> | <u>\$ 1,180,005</u> | <u>\$</u> 0 | <u>\$ 2,427,450</u> |
| Capital Assets Being Depreciated: | | | | |
| Buildings | 1,479,676 | 15,812 | 0 | 1,495,488 |
| Equipment - road | 4,306,735 | 548,577 | 361,719 | 4,493,593 |
| Equipment - shop | 114,329 | 3,775 | 0 | 118,104 |
| Equipment - office | 202,286 | 3,047 | 0 | 205,333 |
| Equipment - engineer's | 3,251 | 0 | 0 | 3,251 |
| Infrastructure bridges | 103 | 0 | 0 | 103 |
| Infrastructure roads | 1,049,541 | 1,487,120 | 0 | 2,536,661 |
| Totals | 7,155,921 | 2,058,331 | 361,719 | 8,852,533 |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 6 - CAPITAL ASSETS (CONTINUED)

| | Balance 01/01/04 | Additions | <u>Deductions</u> | Balance 12/31/04 |
|--|---------------------|---------------------|-------------------|---------------------|
| Less Accumulated Depreciation: | | | | |
| Buildings | \$ 526,043 | \$ 46,411 | \$ 0 | \$ 572,454 |
| Equipment - road | 3,223,944 | 451,175 | 361,278 | 3,313,841 |
| Equipment - shop | 81,103 | 8,335 | 0 | 89,438 |
| Equipment - office | 110,789 | 20,688 | 0 | 131,477 |
| Equipment - engineer's | 2,579 | 340 | 0 | 2,919 |
| Infrastructure bridges | 4 | 4 | 0 | 8 |
| Infrastructure roads | 63,270 | <u>143,198</u> | 0 | 206,468 |
| Total accumulated depreciation | 4,007,732 | 670,151 | 361,278 | 4,316,605 |
| Net Capital Assets Being Depreciated | 3,148,189 | 1,388,180 | 0 | 4,535,928 |
| Governmental Activities Total Capital Assets - Net of Depreciation | <u>\$ 4,395,634</u> | <u>\$ 2,568,185</u> | <u>\$ 441</u> | <u>\$ 6,963,378</u> |

Depreciation expense was charged to programs of the Road Commission as follows:

County

| Direct equipment expense Indirect equipment expense | \$ 451,175 52,084 |
|--|-------------------------|
| Administrative expense Infrastructure | 23,690 143,202 |
| Total Depreciation Expense | \$ 670,151 |

Depreciation expense was charged to programs of the Road Commission as follows:

A summary of the Ogemaw County Public Transit's capital assets, at September 30, 2004 follows:

| | | | | | | | | Balance |
|-----------|-----------------|---|---|---|---|--|--|--|
| | <u>10/01/03</u> | - | Add | <u>itions</u> | <u>Deductions</u> | | <u>09/30/04</u> | |
| | | | | | | | | |
| \$ | 418,393 | 9 | ; | 0 | \$ | 0 | \$ | 418,393 |
| | 511,801 | | | 26,901 | | 18,340 | | 520,362 |
| | 75,799 | | | 4,025 | | 0 | | 79,824 |
| | 65,404 | _ | | 2,389 | | 0 | | 67,793 |
| | 1,071,397 | | | 33,315 | | 18,340 | • | 1,086,372 |
| | 687,710 | _ | | 82,620 | | 18,340 | | 751,990 |
| <u>\$</u> | 383,687 | <u>\$</u> | <u> </u> | <u>(49,305</u>) | \$ | 0 | <u>\$</u> | 334,382 |
| | \$ | 511,801 75,799 <u>65,404</u> 1,071,397 <u>687,710</u> | 10/01/03 \$ 418,393 511,801 75,799 65,404 1,071,397 687,710 | 10/01/03 Add \$ 418,393 \$ 511,801 75,799 65,404 1,071,397 687,710 | 10/01/03 Additions \$ 418,393 \$ 0 511,801 26,901 75,799 4,025 65,404 2,389 1,071,397 33,315 687,710 82,620 | 10/01/03 Additions Deditions \$ 418,393 \$ 0 \$ 511,801 26,901 75,799 4,025 65,404 2,389 1,071,397 33,315 687,710 82,620 | 10/01/03 Additions Deductions \$ 418,393 \$ 0 \$ 0 511,801 26,901 18,340 75,799 4,025 0 65,404 2,389 0 1,071,397 33,315 18,340 687,710 82,620 18,340 | 10/01/03 Additions Deductions O \$ 418,393 \$ 0 \$ 0 \$ 0 511,801 26,901 18,340 18,340 75,799 4,025 0 0 65,404 2,389 0 0 1,071,397 33,315 18,340 687,710 82,620 18,340 18,340 18,340 |

Depreciation expense was charged in full to the Public Transit function.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 7 - LONG-TERM DEBT

At December 31, 2004, long-term debt consists of the following individual issues:

| <u>Pri</u> | mary Government: | Go | vernmental_ | <u>Busir</u> | ness-Type |
|------------|---|----|---------------------|--------------|------------------|
| A. | Notes Payable: | | | | |
| | \$1,200,000 General Obligation Limited Tax Notes, dated June 1, 2004 used to pay all tax assessing units their pro rata share of the delinquent real property taxes, paid from 2003 Delinquent Tax Revolving Fund. | \$ | 531,000 | \$ | 0 |
| | \$50,000 Note Payable to National City Bank for the construction of six t-hangers at the airport, due in monthly installments of \$890 including interest at the rate of 2.58% on the unpaid balance, paid from the Airport Fund | | 27,483 | | 0 |
| | \$22,712 Note Payable to Dean Arbour Ford used to purchase a 2003 Ford Crown Victoria, due in monthly installments of \$707, including interest at the rate of 7.5% on the unpaid balance, paid from the General Fund. | | 9,440 | | 0 |
| | \$22,712 Note Payable to Dean Arbour Ford used to purchase a 2003 Ford Crown Victoria, due in monthly installments of \$707, including interest at the rate of 7.5% on the unpaid balance, paid from the General Fund. | | 9,440 | | 0 |
| | \$48,794 Note Payable to National City Bank used to purchase a 2002 Goggan Ambulance, due in monthly installments of \$1,428 including interest at the rate of 3.4% on the unpaid balance, paid from the Emergency Medical Services Fund. | | 0 | | 11,277 |
| | \$61,916 Note Payable to National City Bank used to purchase a 2002 McCoy Miller F-350 Mini Medic Ambulance, due in monthly installments of \$1,386 including interest at the rate of 3.56% on the unpaid balance, paid from the Emergency Medical Services Fund. | | <u>0</u> 577,363 | | 16,232 27,509 |
| | | | 511,303 | | 21,008 |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

| <u>NOTE</u> | <u>7 - LONG-TERM DEBT</u> | (CONTINUED) |
|-------------|---------------------------|-------------|
| | | |

| | | | overnmental | Business - Type |
|---------------------------------|---|-----------|--------------------|------------------|
| Primary Government: (Continued) | | | | |
| B. | Bonds Payable: | | | |
| | \$1,400,000 West Branch Water System Bonds, dated April 1, 1993, due in annual installments through May 1, 2013, bearing interest at the rates of 3.2% to 5.6%, paid from the West Branch Township Water Bond Fund. The bond issue is funded by the Township of West Branch. | \$ | 630,000 | \$ 0 |
| | \$525,000 Ogemaw County Lake Level (Flowage Lake Dam) Bonds, dated October 1, 1996, due in annual installments through May 1, 2016, bearing interest at the rates of 5.6% to 7.0%. Said bonds were issued for the purpose of constructing a dam in West Branch Township. The bond issue is funded by the Ogemaw County Board of Public Works. Bonds are callable on or after May 1, 2004. | | | |
| | Payments made from the Flowage Lake Dam Bond Fund. | _ | 325,000 955,000 | 0 0 |
| Tota | al Primary Government | <u>\$</u> | 1,532,363 | <u>\$ 27,509</u> |
| | | Gov | vernmental_ | Business - Type |
| Cor | nponent Units | | | |
| Gov | vernmental Activities: | | | |
| C. | Notes Payable: | | | |
| | Road Commission – Michigan Transportation Fund Revenue Note Payable dated June 1, 2000 for the financing of construction additions and improvements to the facilities utilized for roadway operations, payable in annual installments of \$70,000 plus interest at the rate 4.9% to 5.5%. | ie | | |
| | Total Component Units | \$ | 420,000 | <u>\$ 0</u> |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 7 - LONG-TERM DEBT (CONTINUED)

D. Compensated Absences

The County has an accrued liability for accumulated vested vacation benefits payable and contingent liability for the accumulated sick leave benefits of its employees. As of December 31, 2004, the accumulated vested vacation and sick leave benefits of the employees of various County departments and its component units were as follows:

| Accrued Employee Benefits Payable | Current | Long-Term | Total |
|---|-------------|-------------------|-------------------|
| | Liability | Liability | Balance |
| | 12/31/04 | 12/31/04 | 12/31/04 |
| Primary Government Governmental Activities Business-Type Activities | \$ 0 | \$ 196,073 | \$ 196,073 |
| | <u>0</u> | 14,597 | 14,597 |
| Total primary government | <u>\$</u> 0 | <u>\$ 210,670</u> | <u>\$ 210,670</u> |
| Component Units Road Commission Public Transit | \$ 0 | \$ 209,916 | \$ 209,916 |
| | 0 | 11,815 | 11,815 |
| Total component units | <u>\$ 0</u> | <u>\$ 221,731</u> | <u>\$ 221,731</u> |

The employment policies for accumulation of vacation and sick leave benefits vary based on union membership and employee group.

E. Changes in Long-Term Liabilities

| Covernmental Activities | Balance 01/01/04 | Issues or Additions | Payments or Expenditures | Balance 12/31/04 | Due Within One Year |
|---|-------------------------|------------------------|-----------------------------|-----------------------|------------------------|
| Governmental Activities | | | | | |
| Primary Government: Notes payable Bonds payable | \$ 192,108 1,305,000 | \$ 1,200,000 0 | \$ 814,757 350,000 | \$ 577,363 955,000 | \$ 557,177 95,000 |
| Accrued employee benefits payable | 206,966 | 0 | 10,893* | 196,073 | 0 |
| Total primary government | <u>\$ 1,704,074</u> | <u>\$ 1,200,000</u> | <u>\$ 1,175,650</u> | <u>\$ 1,728,436</u> | <u>\$ 652,177</u> |
| Component Units: Notes payable Accrued employee | \$ 490,000 | \$ 0 | \$ 70,000 | \$ 420,000 | \$ 70,000 |
| benefits payable | 209,537 | 379 [*] | 0 | 209,916 | 0 |
| Total component units | <u>\$ 699,537</u> | <u>\$ 379</u> | \$ 70,000 | <u>\$ 629,916</u> | \$ 70,000 |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 7 - LONG-TERM DEBT (CONTINUED)

E. Changes in Long-Term Liabilities (Continued)

| Business - Type Activities | _ | alance 1/01/04 | Issue Addi | | , | ments or enditures | alance <u>(31/04</u> | | e Within One Year |
|--|-----------|-------------------|---------------|--------------|-----------|--------------------|-----------------------------|----|----------------------|
| Primary Government: Notes payable Accrued employee | \$ | 59,699 | \$ | 0 | \$ | 32,190 | \$ 27,509 | \$ | 27,509 |
| benefits payable | | 14,287 | | <u>310</u> * | _ | 0 | 14,597 | _ | 0 |
| Total primary government | \$ | 73,986 | \$ | 310 | \$ | 32,190 | \$ 42,106 | \$ | 27,509 |
| Component units: Accrued employee benefits payable | <u>\$</u> | <u> 12,276</u> | <u>\$</u> | 0 | <u>\$</u> | <u>461</u> * | \$ <u> 11,815</u> | \$ | 0 |

^{*}Represents net of additions and retirements for the year.

The annual aggregate maturities for all debt outstanding (excluding compensated absences) as of December 31, 2004 are as follows:

Primary Government

| Notes Payable | | | | | |
|--|--|--|-------------------------------|-------------------------------|---|
| | <u>Government</u> | al Activities | Business - Typ | oe Activities | |
| | <u>Principal</u> | <u>Interest</u> | <u>Principal</u> | Interest | Total |
| 2005 2006 2007 | \$ 557,177 13,145 | \$ 1,460 353 67 | \$ 27,509 0 0 | \$ 454 0 0 | \$ 586,600 13,498 |
| | \$ 577,363 | \$ 1,880 | \$ 27,509 | \$ 45 <u>4</u> | <u>\$ 607,206</u> |
| Bonds Payable | Government Principal | al Activities Interest | Business-Typ Principal | pe Activities Interest | Total |
| 2005 2006 2007 2008 2009 2010 - 2014 2015 - 2016 | \$ 95,000 95,000 95,000 95,000 405,000 75,000 | \$ 50,860 45,785 40,640 35,425 30,140 72,260 5,250 | \$ 0 0 0 0 0 0 | \$ 0 0 0 0 0 0 | \$ 145,860 140,785 135,640 130,425 125,140 477,260 80,250 |
| | <u>\$ 955,000</u> | <u>\$ 280,360</u> | <u>\$ 0</u> | <u>s</u> 0 | <u>\$ 1,235,360</u> |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 7 - LONG-TERM DEBT (CONTINUED)

Component Units

Governmental Activities

Notes Payable

| | _ | | | | | |
|------|------------|-----------|-----------|----------|-----------|---------|
| | <u>_</u> F | Principal | - | Interest | | Total |
| 2005 | \$ | 70,000 | \$ | 22,260 | \$ | 92,260 |
| 2006 | | 70,000 | | 18,690 | | 88,690 |
| 2007 | | 70,000 | | 15,050 | | 85,050 |
| 2008 | | 70,000 | | 11,340 | | 81,340 |
| 2009 | | 70,000 | | 7,630 | | 77,630 |
| 2010 | | 70,000 | _ | 3,850 | _ | 73,850 |
| | \$ | 420,000 | <u>\$</u> | 78,820 | <u>\$</u> | 498,820 |

NOTE 8 - OPERATING TRANSFERS

During 2004, the following transfers were made:

| | Operating <u>Transfers In</u> | Operating <u>Transfers Out</u> |
|--|---|--------------------------------|
| Major Funds: General Fund Probate Child Care Total Major Funds | \$ 258,453 <u>767,715</u> 1,026,168 | \$ 1,072,962 |
| Nonmajor Governmental Funds Nonmajor Enterprise Funds Internal Service Funds | 377,892 0 0 | 236,771 4,327 90,000 |
| | <u>\$ 1,404,060</u> | <u>\$ 1,404,060</u> |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 8 - OPERATING TRANSFERS (CONTINUED)

During 2004, the following individual fund transfers were made:

| Operatin Fund Transfers | | | Fund | Operating <u>Transfers Out</u> | | |
|-------------------------------|----|-----------|------------------------------|--------------------------------|-----------|--|
| General Fund | \$ | 164,126 | Revenue Sharing Reserve Fund | \$ | 164,126 | |
| General Fund | | 4,327 | Homestead Audit | | 4,327 | |
| General Fund | | 90,000 | Tax Umbrella Fund | | 90,000 | |
| Probate Child Care | | 767,715 | General Fund | | 767,715 | |
| Friend of the Court | | 54,916 | General Fund | | 54,916 | |
| Department of Human Services | | 5,000 | General Fund | | 5,000 | |
| Soldiers' and Sailors' Relief | | 15,000 | General Fund | | 15,000 | |
| Airport | | 50,331 | General Fund | | 50,331 | |
| 911 Service Fund | | 180,000 | General Fund | | 180,000 | |
| DPW Sanitary Sewer Bond | | 72,645 | Department of Public Works | - | 72,645 | |
| Total governmental funds | \$ | 1,404,060 | | \$ | 1,404,060 | |

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

NOTE 9 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN BUDGETARY FUNDS

P.A. 621 of 1978, Section 18(1), as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the County's actual expenditures and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budgets of the County for these budgetary funds were adopted to the activity level.

During the year ended December 31, 2004, the County incurred expenditures in certain budgetary funds which were in excess of the amounts appropriated as follows:

| Fund/Function | Total <u>Appropriations</u> | Amount of Expenditures | Budget <u>Variance</u> |
|---------------------------------------|--------------------------------|---------------------------|---------------------------|
| General Fund/Judicial | \$ 1,322,263 | \$ 1,356,485 | \$ 34,222 |
| Probate Child Care/Health and Welfare | \$ 1,077,121 | \$ 1,095,263 | \$ 18,142 |
| Probate Child Care/Capital Outlay | \$ 0 | \$ 8,158 | \$ 8,158 |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 10 - RETIREMENT SYSTEM - MERS OPERATED

The County has two defined benefit pension plans, one covering the primary government employees and Public Transit employees and one covering Road Commission employees.

The following is a summary of the two plans:

Primary Government and Public Transit

Plan Description

The County's defined benefit pension plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The plan is affiliated with the Municipal Employees Retirement System (MERS) of Michigan, an agent multiple-employer, state-wide, public employee pension created under Public Act 135 of 1945, and now operating under Public Act 220 of 1996, and the MERS Plan Document as revised. Any municipality within the State may elect to become a participating member of MERS or elect to terminate participation by a majority vote of the municipality's governing body. Changes in benefit coverage are available to bargaining units after approval by a majority of the municipality's governing body. The MERS of Michigan issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to MERS of Michigan, 1134 Municipal Way, Lansing, Michigan 48917 or by calling 1-800-767-6377.

Funding Policy

The County is required to contribute at an actuarially determined rate. The current rate is 12.79% of annual covered payroll for General Members, 10.38% for Sheriff Members, 9.91% for Ambulance Driver Members, and 22.78% for Command Officer Members. The contribution requirements of plan members are 5.5% for General Members, 5.5% for Sheriff Members, 4% for Ambulance Members and 8.34% for Command Officer Members. If a member leaves the employ of the County, or dies, without a retirement allowance or other benefit payable on his account, the member's accumulated contributions (with interest) are refunded to the member, if living, or to the members' surviving spouse or beneficiary. The contribution requirements are established and may be amended by the MERS Retirement Board.

Annual Pension Cost

For 2004, the County's annual pension cost of \$450,772 was equal to the County's required and actual contributions. The required contribution was determined as part of the December 31, 2003 actuarial valuation using the entry age normal cost method. The actuarial assumptions included (a) 8% investment rate of return, (b) projected salary increases of 4.5% per year compounded annually, and (c) additional projected salary increases of 0% to 4.16% per year, depending on age, attributable to merit, longevity and promotions. Both (a) and (b) include an inflation component. The County's net pension obligation has been fully funded at December 31, 2004.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 10 - RETIREMENT SYSTEM - MERS OPERATED (CONTINUED

The County has adopted GASB 27 Accounting for Pensions by State and Local Governmental Employer. The following pension information is presented in accordance with GASB 27:

Actuarial Accrued Liability from December 31, 2003

| Actuarial Valuation | | | | |
|--|----------------------------|----------------------------------|----------------|--|
| Retirees and beneficiaries currently re | | | \$ | 5,713,395 |
| Terminated employees not yet receiving | | | | 785,645 |
| Non-vested terminated employees (pe | nding determination) | | | 56,530 |
| Current employees - | | | | |
| Accumulated employee contributions i | ncluding allocated investr | ment income | | 1,792,893 |
| Employer financed | | | | 7,292,372 |
| T . I A I A I I | | | | 45.040.005 |
| Total Actuarial Accrued Liability | | | | 15,640,835 |
| Not assets evallable for banefits at | actuarial value | | | |
| | actuariai value | | | 12 000 214 |
| (Market value is \$12,001,174) | | | | 13,000,314 |
| Unfunded Actuarial Accrued Liabilit | V | | \$ | 1 840 521 |
| Official Actualial Accided Elabilit | у | | <u>w</u> | 1,070,021 |
| Trend Information | | | | |
| <u></u> | | | | |
| Fiscal Year | Annual Pension | Percentage of | N | let Pension |
| Ending | Cost (APC) | APC Contributed | _(| Obligation |
| Net assets available for benefits at (Market value is \$12,601,174) Unfunded Actuarial Accrued Liabilit Trend Information Fiscal Year | y Annual Pension | Percentage of APC Contributed | <u>\$</u> N | 13,800,314 1,840,521 let Pension |

| <u>Ending</u> | Cost (APC) | APC Contributed | <u>Obli</u> | gation |
|-------------------|------------|-----------------|-------------|--------|
| December 31, 2002 | \$ 345,482 | 100% | \$ | 0 |
| December 31, 2003 | \$ 423,394 | 100% | \$ | 0 |
| December 31 2004 | \$ 450.772 | 100% | \$ | 0 |

Schedule of Funding Progress

| Actuarial Valuation Date | Actuarial Value of Assets (a) | Actuarial Accrued Liability (AAL) -Entry Age (b) | Unfunded AAL (UAAL) (b-a) | Funded Ratio (a/b) | Covered Payroll (c) | UAAL as a Percentage of Covered Payroll ((b-a)/c) |
|--------------------------|-------------------------------|--|------------------------------------|--------------------------|---------------------------|---|
| 12/31/01 | \$12,040,306 | \$13,417,629 | \$ 1,377,323 | 90% | \$ 3,518,333 | 39% |
| 12/31/02 | \$12,665,815 | \$14,620,919 | \$ 1,955,104 | 87% | \$ 3,772,005 | 52% |
| 12/31/03 | \$13,800,314 | \$15,640,835 | \$ 1,840,521 | 88% | \$ 3,745,159 | 49% |

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 10 - RETIREMENT SYSTEM - MERS OPERATED (CONTINUED)

Road Commission

Following are the Road Commission Retirement System disclosures as presented in the Road Commission's audit and its report dated February 25, 2005.

Plan Description

The Road Commission's defined benefit pension plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The plan is affiliated with the Municipal Employees Retirement System (MERS) of Michigan, an agent multiple-employer, state-wide, public employee pension created under Public Act 135 of 1945, and now operating under Public Act 220 of 1996, and the MERS Plan Document as revised. Any municipality within the State may elect to become a participating member of MERS or elect to terminate participati on by a majority vote of the municipality's governing body. Changes in benefit coverage are available to bargaining units after approval by a majority of the municipality's governing body. The MERS of Michigan issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to MERS of Michigan, 1134 Municipal Way, Lansing, Michigan 48917 or by calling 1-800-767-6377.

Funding Policy

The Road Commission is required to contribute at an actuarially determined rate. The current rate is 9.29% of annual covered payroll for General-Union Members and 17.95% for General-Non-Union Members. The contribution requirements of the plan members are 3% of the first \$4,200 of annual compensation and 5% of portions over \$4,200. If a member leaves the employ of the Road Commission, or dies, without a retirement allowance or other benefit payable on his account, the member's accumulated contributions (with interest) are refunded to the member, if living, or to the members' beneficiary. The contribution requirements are established and may be amended by the MERS Retirement Board.

Annual Pension Cost

For 2003, the Road Commission's annual pension cost of \$157,183 was equal to the Road Commission's required and actual contributions. The required contribution was determined as part of the December 31, 2003 actuarial valuation using the entry age normal cost method. The actuarial assumptions included (a) 8.0% investment rate of return, (b) projected salary increases of 4.5% per year compounded annually, (c) additional projected salary increases of 0.0% to 4.2% per year, depending on age, attributable to seniority/merit, and (d) 2.5% per year cost-of-living adjustments. Both (a) and (b) include an inflation component. The Road Commission's net pension obligation has been fully funded at December 31, 2004.

The Road Commission has adopted GASB 27 Accounting for Pensions by State and Local Governmental Employer. The following pension information is presented in accordance with GASB 27:

Actuarial Accrued Liability from December 31, 2003

| Actuarial Valuation Retirees and beneficiaries currently receiving benefits Terminated employees not yet receiving benefits | \$ 3,391,105 110,678 |
|---|-------------------------|
| Current employees - | |
| Accumulated employee contributions including allocated investment income | 676,368 |

Accumulated employee contributions including allocated investment income 676,368

Employer financed 1,864,681

Total Actuarial Accrued Liability 6,042,832

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 10 - RETIREMENT SYSTEM - MERS OPERATED (CONTINUED)

Actuarial Accrued Liability from December 31, 2003 (Continued)

Net assets available for benefits at actuarial value (Market value is \$3,841,086)

\$ 4,206,608

Unfunded Actuarial Accrued Liability

\$ 1.836.224

Trend Information

| Fiscal Year Ending | | | Net Pension Obligation | | |
|--------------------|------------|------|---------------------------|---|--|
| December 31, 2002 | \$ 112,274 | 100% | \$ | 0 | |
| December 31, 2003 | \$ 119,100 | 100% | \$ | 0 | |
| December 31, 2004 | \$ 157,183 | 100% | \$ | 0 | |

Schedule of Funding Progress

| Actuarial Valuation Date | Actuarial Value of Assets (a) | Actuarial Accrued Liability (AAL) -Entry Age(b) | Unfunded AAL (UAAL) (b-a) | Funded Ratio (a/b) | Covered Payroll (c) | UAAL as a Percentage of Covered Payroll ((b-a)/c) |
|--------------------------------|-------------------------------|---|------------------------------------|--------------------------|---------------------------|---|
| 12/31/01 | \$ 4,279,960 | \$ 5,385,438 | \$ 1,105,478 | 79% | \$ 1,090,702 | 101% |
| 12/31/02 | \$ 4,171,937 | \$ 5,694,210 | \$ 1,522,273 | 73% | \$ 1,146,976 | 133% |
| 12/31/03 | \$ 4,206,608 | \$ 6,042,832 | \$ 1,836,224 | 70% | \$ 1,190,107 | 154% |

NOTE 11 - DEFERRED COMPENSATION PLAN

The County and the Road Commission, a component unit, offers to their employees deferred compensation plans created in accordance with Internal Revenue Code (IRC) Section 457. The assets of the plans are held in trust, in a custodial account as described in IRC Section 457 (g) for the exclusive benefit of the participants and their beneficiaries. The custodian thereof for the exclusive benefit of the participants holds the custodial account for the beneficiaries of this Section 457 plan, and the assets may not be diverted to any other use. The administrators are agents of the County for the purposes of providing direction to the custodian of the custodial account from time to time for the investment of the funds held in the account, transfer of assets to or from the account, and all other matters. In accordance with the provisions of GASB Statement No. 32, plan balances and activities are not reflected in the County's financial statements.

NOTES TO FINANCIAL STATEMENTS For the Year Ended December 31, 2004

NOTE 12 - OTHER POST-EMPLOYMENT BENEFITS

In addition to pension benefits described in Note 10, the County provides post-employment benefit options for health care to eligible retirees and their dependents. The benefits are provided in accordance with collective bargaining agreements under the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). The criteria to determine eligibility is 10 years or more of service. The County funds the benefits on a pay-as-you-go basis. Eligible employees are required to pay set premiums for a portion of the cost with the County subsidizing the remaining costs. During 2004, expenses (net of participant contributions) of \$13,524 were recognized for post-employment benefits. There are 21 participants currently eligible.

NOTE 13 - FUND DEFICITS

The Probate Child Care and Flowage Lake Dam Fund had unreserved fund deficits of \$215,100 and \$14,671, respectively, at December 31, 2004.

NOTE 14 - RISK MANAGEMENT

The County is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries, as well as medical benefits provided to employees. The County has purchased commercial insurance for medical benefits claims, general liability, excess liability, auto liability, trunkline liability, errors and omissions, physical damage (equipment, buildings and contents) and workers compensation. Settled claims for the commercial insurance have not exceeded the amount of insurance coverage in any of the past 3 years.

The County has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies or their designee. These audits could lead to a request for reimbursement to the grantor agency for expenditures disallowed under terms of the grant. Based on prior experience, the County Commissioners believe such disallowances, if any, will be immaterial.

The County is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the County's counsel, the resolution of these matters will not have a material adverse effect on the financial condition of the County. The general fund fund balance has been reserved in the amount of \$25,677 pending resolution of various lawsuits.

NOTE 15 - OPERATING LEASES

The County leases two copiers with Xerox Corporation under a standard leasing agreement. Monthly payments are \$967. Rental expense for the year ended December 31, 2004 was \$11,604.

Minimum future rental payments under noncancelable leases for years after December 31, 2004 are as follows:

| \$ 11,604 |
|--------------|
| 11,604 |
| 6,914 |
| \$ |

\$ 30.122



STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL GENERAL FUND

For the Year Ended December 31, 2004

| | | Original Budget | | Final Amended Budget | | Actual | Fa | ariance - avorable favorable) |
|---|----|--------------------|----|----------------------------|----|-------------|----|-------------------------------------|
| Revenue: | _ | | _ | | _ | | _ | |
| Taxes | \$ | 3,915,464 | \$ | 3,923,034 | \$ | 3,924,960 | \$ | 1,926 |
| Federal grants | | 250,610 | | 284,010 | | 262,804 | | (21,206) |
| State grants and revenue | | 1,122,349 | | 986,498 | | 968,402 | | (18,096) |
| Charges for services | | 1,298,783 | | 1,490,480 | | 1,454,393 | | (36,087) |
| Licenses and permits | | 272,000 | | 336,700 | | 339,846 | | 3,146 |
| Interest and rentals | | 85,600 | | 59,600 | | 61,917 | | 2,317 |
| Fines and forfeits | | 70,000 | | 29,152 | | 27,589 | | (1,563) |
| Other revenue | | 71,756 | _ | 72,384 | _ | 55,025 | | (17,359) |
| Total revenue | | 7,086,562 | _ | 7,181,858 | | 7,094,936 | | (86,922) |
| Expenditures: | | | | | | | | |
| Current: | | | | | | | | |
| Legislative and executive | | 143,523 | | 138,775 | | 122,373 | | 16,402 |
| Judicial | | 1,248,332 | | 1,322,263 | | 1,356,485 | | (34,222) |
| General government | | 2,001,955 | | 1,979,584 | | 1,956,038 | | 23,546 |
| Public safety | | 2,594,499 | | 2,581,931 | | 2,548,019 | | 33,912 |
| Public works | | 36,933 | | 33,933 | | 29,389 | | 4,544 |
| Health and welfare | | 395,052 | | 363,534 | | 362,734 | | 800 |
| Community and economic development | | 62,515 | | 68,115 | | 59,203 | | 8,912 |
| Capital outlay | | 51,400 | | 72,357 | | 58,404 | | 13,953 |
| Debt service: | | | | | | | | |
| Principal | | 14,929 | | 14,929 | | 14,929 | | 0 |
| Interest and fiscal charges | | 2,029 | _ | 2,029 | _ | 2,029 | | 0 |
| Total expenditures | | 6,551,167 | _ | 6,577,450 | | 6,509,603 | | 67,847 |
| Excess of revenue over (under) expenditures | | 535,395 | _ | 604,408 | | 585,333 | | (19,075) |
| Other Financias Courses (Head) | | | | | | | | |
| Other Financing Sources (Uses): | | 02.600 | | 260.072 | | 250 452 | | (11 120) |
| Operating transfers in | | 92,600 | | 269,873 | | 258,453 | | (11,420) |
| Operating transfers out | | (627,995) | _ | (1,074,281) | _ | (1,072,962) | | 1,319 |
| Total other financing sources (uses) | | (535,395) | _ | (804,408) | | (814,509) | | (10,101) |
| Excess of revenue and other sources | | | | | | | | |
| over (under) expenditures and other uses | | 0 | | (200,000) | | (229,176) | | (29,176) |
| Fund balances - beginning of year | | 355,433 | _ | 355,433 | | 355,433 | | 0 |
| Fund balances - end of year | \$ | 355,433 | \$ | 155,433 | \$ | 126,257 | \$ | (29,176) |

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL HOUSING COMMISSION FUND - SPECIAL REVENUE FUND For the Year Ended December 31, 2004

| | | Original | L | Final Amended | | | ariance - avorable |
|---|----|-----------|----|------------------|----|----------|-----------------------|
| | _ | Budget | _ | Budget | _ | Actual | nfavorable) |
| Revenue: | | | | | | | |
| Federal grants | \$ | 33,261 | \$ | 337,261 | \$ | 18,620 | \$ (318,641) |
| Interest and rentals | | 0 | | 0 | | 352 | 352 |
| Other revenue | | 221,000 | | 221,000 | | 104,766 | (116,234) |
| Total revenue | | 254,261 | | 558,261 | | 123,738 | (434,523) |
| Expenditures: | | | | | | | |
| Current: | | | | | | | |
| Community and economic development | | 476,657 | | 457,961 | | 167,454 | 290,507 |
| Excess of revenue over (under) expenditures | | (222,396) | | 100,300 | | (43,716) | (144,016) |
| Fund balances - beginning of year | | 121,275 | | 121,275 | | 121,275 | 0 |
| Fund balances - end of year | \$ | (101,121) | \$ | 221,575 | \$ | 77,559 | \$ (144,016) |

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL PROBATE CHILD CARE FUND - SPECIAL REVENUE FUND For the Year Ended December 31, 2004

| | Original Budget | | Final Amended Budget | | Actual | F | ariance - avorable favorable) |
|---|--------------------|----|----------------------------|----|-----------|----|-------------------------------------|
| Revenue: | | | | | | | |
| Federal grants | \$ 62,200 | \$ | 77,062 | \$ | 60,749 | \$ | (16,313) |
| State grants and revenue | 184,000 | | 419,763 | | 348,174 | | (71,589) |
| Other revenue | 37,000 | _ | 45,000 | _ | 31,927 | | (13,073) |
| Total revenue | 283,200 | _ | 541,825 | | 440,850 | | (100,975) |
| Expenditures: Current: | | | | | | | |
| Health and welfare | 574,401 | | 1,077,121 | | 1,095,263 | | (18,142) |
| Capital outlay | 0 | | 0 | | 8,158 | | (8,158) |
| Total expenditures | 574,401 | | 1,077,121 | | 1,103,421 | | (26,300) |
| Excess of revenue over (under) expenditures | (291,201) | | (535,296) | | (662,571) | | (127,275) |
| Other Financing Sources: Operating transfers in | 291,201 | | 424,274 | | 767,715 | | 343,441 |
| Excess of revenue and other sources over (under) expenditures | 0 | | (111,022) | | 105,144 | | 216,166 |
| Fund balances (deficit) - beginning of year | (320,244) | | (320,244) | | (320,244) | | 0 |
| Fund balances (deficit) - end of year | \$ (320,244) | \$ | (431,266) | \$ | (215,100) | \$ | 216,166 |



COMBINING BALANCE SHEET OTHER GOVERNMENTAL FUNDS December 31, 2004

| <u>ASSETS</u> | | riend of e Court | Con | DARE tributions Fund | | Orug rfeiture | | ınty Law ibrary | EDC | | Department of Human Services | 5 | Soldiers' and Sailors' Relief | | erans rust | Com | nmissary | | Airport | | 911 Service Fund | I Aut | egister of Deeds tomation Fund |
|---|----|---------------------|-----|----------------------------|----|------------------|----|--------------------|-----------|-----------|------------------------------------|----|--|----|---------------|-----|------------|----|-----------------|----|------------------------|----------|---|
| Cash and cash equivalents Investments | \$ | 26,311 0 | \$ | 6,190 0 | \$ | 7,008 0 | \$ | 2,547 0 | \$ 160,80 | 3 \$ 0 | 53,636 0 | \$ | 1,092 0 | \$ | 1,870 0 | \$ | 7,395 0 | \$ | 54,003 9,260 | \$ | 43,697 0 | \$ | 23,365 0 |
| Receivables: | | _ | | _ | | _ | | _ | | _ | _ | | _ | | _ | | _ | | _ | | | | |
| Taxes | | 0 | | 0 | | 0 | | 0 | | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 |
| Special assessments | | 0 | | 0 | | 0 | | 0 | | 0 | 0 3,445 | | 0 | | 0 | | 0 | | 0 | | 0 292 | | 0 |
| Accounts (Net of estimated uncollectibles) Note receivable | | 0 | | 0 | | 0 | | 0 | 6,68 | • | 3,445 0 | | 0 | | 0 | | 0 | | 0 | | 292 0 | | 0 |
| Due from local units | | 3,025 | | 0 | | 0 | | 0 | , | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 |
| Due from state | | 35,261 | | 0 | | 0 | | 0 | | 0 | 97,289 | | 0 | | 0 | | 0 | | 1,629 | | 22,883 | | 0 |
| Due from federal | | 00,201 | | 0 | | 0 | | 0 | | 0 | 07,200 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 |
| Due from other funds | | 13,952 | | 0 | | 0 | | 0 | | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | Ö |
| Prepaid expenses | | 0 | | 0 | | 0 | | 0 | | 0 | 0 | | 0 | | 0 | | 0 | | 7,115 | | 0 | | 0 |
| Long-term note receivable | | 0 | | 0 | | 0 | | 0 | 45,73 | 7 | 0 | _ | 0 | | 0 | | 0 | _ | 0 | _ | 0 | _ | 0 |
| Total Assets | \$ | 78,549 | \$ | 6,190 | \$ | 7,008 | \$ | 2,547 | \$ 213,22 | 5 \$ | 154,370 | \$ | 1,092 | \$ | 1,870 | \$ | 7,395 | \$ | 72,007 | \$ | 66,872 | \$ | 23,365 |
| LIABILITIES AND FUND EQUITY | | | | | | | | | | | | | | | | | | | | | | | |
| 11.199 | | | | | | | | | | | | | | | | | | | | | | | |
| Liabilities: Due to other funds | \$ | 3,133 | ď | 0 | \$ | 0 | ¢. | 0 | \$ | 0 \$ | 13,100 | ď | 0 | \$ | 0 | \$ | 0 | \$ | 0 | \$ | 6,277 | Φ | 0 |
| Advances from state | φ | 0,133 | Φ | 0 | Φ | 0 | φ | 0 | • | 0 1 | 62,000 | φ | 0 | Φ | 0 | Φ | 0 | Φ | 0 | Φ | 0,277 | Φ | 0 0 |
| Deferred revenue | | 0 | | 0 | | 0 | | 0 | 52,42 | | 38,734 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 |
| Total liabilities | | 3,133 | | 0 | | 0 | | 0 | 52,42 | | 113,834 | _ | 0 | | 0 | | 0 | | 0 | | 6,277 | _ | 0 |
| Total liabilities | _ | 3,133 | _ | | _ | | _ | | 32,42 | <u> </u> | 113,034 | _ | | | | _ | | | | _ | 0,211 | _ | |
| Fund Equity: Fund balances (deficit): | | | | | | | | | | | | | | | | | | | | | | | |
| Reserved for debt service | | 0 | | 0 | | 0 | | 0 | | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 |
| Reserved for capital projects Unreserved reported in: | | 0 | | 0 | | 0 | | 0 | | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 |
| Special revenue funds | | 75,416 | | 6,190 | | 7,008 | | 2,547 | 160,80 | 3 | 40,536 | | 1,092 | | 1,870 | | 7,395 | | 72,007 | | 60,595 | | 23,365 |
| Total fund equity | | 75,416 | | 6,190 | | 7,008 | | 2,547 | 160,80 | | 40,536 | | 1,092 | | 1,870 | | 7,395 | | 72,007 | | 60,595 | | 23,365 |
| Total Liabilities and Fund Equity | \$ | 78,549 | \$ | 6,190 | \$ | 7,008 | \$ | 2,547 | \$ 213,22 | 5 \$ | 154,370 | \$ | 1,092 | \$ | 1,870 | \$ | 7,395 | \$ | 72,007 | \$ | 66,872 | \$ | 23,365 |

COMBINING BALANCE SHEET OTHER GOVERNMENTAL FUNDS December 31, 2004

COUNTY OF OGEMAW West Branch, Michigan

COMBINING BALANCE SHEET OTHER GOVERNMENTAL FUNDS December 31, 2004

| <u>ASSETS</u> | Tra | rection aining und | Revenu Sharin Reserv Fund | g e | DPW Sanitary <u>Sewer Bond</u> | West Branch Township Water Bond | | Flowage Lake Dam Bond | | Flowage Lake am Fund | | partment of olic Works | Re | Orain volving Fund | l | uSable _ake essment | | Stylus Lake sessment | ı | Tee Lake essment | Gov | tal Other ernmental Funds |
|---|-----|----------------------------|------------------------------------|-------------|--------------------------------------|---|----|-----------------------------|----|--------------------------------|----|------------------------------|----|----------------------------|----|---------------------------|----|----------------------------|----|--------------------------|------|--|
| Cash and cash equivalents | \$ | 10,124 | \$ | 0 | | | | , | \$ | 2,929 | \$ | , | \$ | 3,000 | \$ | 3,818 | \$ | 81,884 | \$ | 7,315 | \$ | 589,290 |
| Investments Receivables: | | 0 | | 0 | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 9,260 |
| Taxes | | 0 | 1,179,0 | 35 | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | 1 | ,179,035 |
| Special assessments | | 0 | | 0 | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 10,810 | | 3,427 | | 14,237 |
| Accounts (Net of estimated uncollectibles) | | 0 | | 0 | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 3,737 |
| Note receivable | | 0 | | 0 | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 6,685 |
| Due from local units | | 0 | | 0 | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 667 | | 0 | | 3,692 |
| Due from state Due from federal | | 0 | | 0 | 0 49 | 0 | | 0 | | 0 | | 0 0 | | 0 | | 0 | | 0 | | 0 | | 157,062 |
| Due from other funds | | 0 | | 0 | 49 | 0 | | 0 | | 0 | | 0 | | 10,000 | | 0 | | 0 | | 0 | | 49 23,952 |
| Prepaid expenses | | 0 | | 0 | 0 | 0 | | 0 | | 0 | | 0 | | 0,000 | | 0 | | 0 | | 0 | | 7,115 |
| Long-term note receivable | | 0 | | 0 | 0 | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 45,737 |
| • | | | | | | | _ | | | | | | | | | | | | | | | |
| Total Assets | \$ | 10,124 | \$ 1,179,0 | 35 | \$ 49 | \$ 0 | \$ | 88,146 | \$ | 2,929 | \$ | 4,157 | \$ | 13,000 | \$ | 3,818 | \$ | 93,361 | \$ | 10,742 | \$ 2 | 2,039,851 |
| LIABILITIES AND FUND EQUITY Liabilities: Due to other funds Advances from state Deferred revenue Total liabilities | \$ | 0 0 0 0 | \$ | 0 0 0 | \$ 0 0 0 0 | \$ 0 | \$ | S 0 0 0 0 0 | \$ | 17,600 0 0 17,600 | \$ | 0 0 0 | \$ | 0 0 0 0 | \$ | 0 0 1,171 1,171 | \$ | 0 0 10,810 10,810 | \$ | 0 0 3,427 3,427 | \$ | 40,110 62,000 106,564 208,674 |
| Fund Equity: Fund balances (deficit): Reserved for debt service Reserved for capital projects Unreserved reported in: Special revenue funds Total fund equity | | 0 0 10,124 10,124 | 1,179,0 1,179,0 | | 49 0 0 49 | 000000000000000000000000000000000000000 | | 88,146 0 0 88,146 | _ | 0 (14,671) 0 (14,671) | _ | 0 4,157 0 4,157 | | 0 13,000 0 13,000 | _ | 0 2,647 0 2,647 | _ | 0 82,551 0 82,551 | _ | 0 7,315 0 7,315 | | 88,195 94,999 ,647,983 ,831,177 |
| Total Liabilities and Fund Equity | \$ | 10,124 | \$ 1,179,0 | 35 | \$ 49 | \$ 0 | \$ | 88,146 | \$ | 2,929 | \$ | 4,157 | \$ | 13,000 | \$ | 3,818 | \$ | 93,361 | \$ | 10,742 | \$ 2 | 2,039,851 |

COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES OTHER GOVERNMENTAL FUNDS For the Year Ended December 31, 2004

| | Friend of the Court | DARE Contributions Fund | Drug Forfeiture | County Law Library | EDC | Department of Human Services | Soldiers' and Sailors' Relief | Veterans Trust | Commissary | Airport | 911 Service Fund | Register of Deeds Automation Fund |
|--|---------------------|-------------------------------|--------------------|-----------------------|------------|------------------------------|--|-------------------|------------|-----------|------------------------|--|
| Revenue | | | | | | | | | | | | |
| Taxes | * | \$ 0 | \$ 0 | * | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Federal grants | 88,138 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 243,304 | 0 | 0 |
| State grants and revenue | 56,396 | 0 | 0 | 0 | 0 | 448,246 | 0 | 1,629 | 0 | 14,151 | 90,341 | 0 |
| Contributions from local units | 0 | 0 | 0 | 0 | 20,997 | 63,510 | 0 | 0 | 0 | 20,727 | 0 | 0 |
| Charges for services | 55,577 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,345 | 44,860 |
| Interest and rentals | 5 | 0 | 0 | 0 | 1,717 | 0 | 0 | 0 | 0 | 24,268 | 0 | 81 |
| Fines and forfeits | 0 | 0 | 517 | 5,250 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other revenue | 0 | 1,500 | 0 | 0 | 0 | 10,313 | 0 | 0 | 30,955 | 428 | 118,142 | 0 |
| Total revenue | 200,116 | 1,500 | 517 | 5,250 | 22,714 | 522,069 | 0 | 1,629 | 30,955 | 302,878 | 209,828 | 44,941 |
| <u>Expenditures</u> | | | | | | | | | | | | |
| Current: | 054.070 | 0 | 0 | 40.000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Judicial | 251,670 | 0 | 0 | 12,696 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| General government | 0 | 0 | 0 | 0 | 0 | • | ū | 0 | 19,351 | 0 | 0 | 34,278 |
| Public safety | 0 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 383,868 | 0 |
| Public works | 0 | 0 | • | 0 | 0 | 0 | 0 | 0 | 0 | 73,042 | 0 | 0 |
| Health and welfare | 0 | 0 | 0 | 0 | 0 | 491,048 | 15,074 | 1,371 | 0 | 0 | 0 | 0 |
| Community and economic development | 0 | 0 | 0 | 0 | 72,074 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital outlay Debt service: | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20,128 | 258,539 | 0 | 0 |
| Principal | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9,817 | 0 | 0 |
| Interest and fiscal charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 863 | 0 | 0 |
| Total expenditures | 251,670 | 15 | 0 | 12,696 | 72,074 | 491,048 | 15,074 | 1,371 | 39,479 | 342,261 | 383,868 | 34,278 |
| Excess of revenue over (under) expenditures | (51,554) | 1,485 | 517 | (7,446) | (49,360) | 31,021 | (15,074) | 258 | (8,524) | (39,383) | (174,040) | 10,663 |
| Other Financing Sources (Uses): | | | | | | | | | | | | |
| Operating transfers in | 54,916 | 0 | 0 | 0 | 0 | 5,000 | 15,000 | 0 | 0 | 50,331 | 180,000 | 0 |
| Operating transfers out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total other financing sources (uses) | 54,916 | 0 | 0 | 0 | 0 | 5,000 | 15,000 | 0 | 0 | 50,331 | 180,000 | 0 |
| Excess of revenue and other sources over (under) expenditures and other uses | 3,362 | 1,485 | 517 | (7,446) | (49,360) | 36,021 | (74) | 258 | (8,524) | 10,948 | 5,960 | 10,663 |
| Fund balances (deficit) - beginning of year | 72,054 | 4,705 | 6,491 | 9,993 | 210,163 | 4,515 | 1,166 | 1,612 | 15,919 | 61,059 | 54,635 | 12,702 |
| Fund balances (deficit) - end of year | \$ 75,416 | \$ 6,190 | \$ 7,008 | \$ 2,547 | \$ 160,803 | \$ 40,536 | \$ 1,092 | \$ 1,870 | \$ 7,395 | \$ 72,007 | \$ 60,595 | \$ 23,365 |

EXH Page 2 **₽**age

COUNTY OF OGEMAW West Branch, Michigan

COUNTY OF OGEMAW West Branch, Michigan

COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES OTHER GOVERNMENTAL FUNDS For the Year Ended December 31, 2004

COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES OTHER GOVERNMENTAL FUNDS For the Year Ended December 31, 2004

| | | Revenue | | | | | | | | | | |
|---|------------|--------------|------------|-------------|-----------|---------------------|--------------|-----------|------------|------------|------------|--------------|
| | Correction | Sharing | DPW | West Branch | Flowage | Flowage | Department | Drain | AuSable | Stylus | Tee | Total Other |
| | Training | Reserve | Sanitary | Township | Lake | Lake | of | Revolving | Lake | Lake | Lake | Governmental |
| | Fund | Fund | Sewer Bond | Water Bond | Dam Bond | Dam Fund | Public Works | Fund | Assessment | Assessment | Assessment | Funds |
| Revenue | | | | | | | | | | | | |
| Taxes | \$ 0 | \$ 1,343,161 | \$ 0 | \$ 0 | \$ 0 | \$ 15,036 | \$ 0 | \$ 0 | \$ 6,001 | \$ 5,551 | \$ 1,806 | \$ 1,371,555 |
| Federal grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 331,442 |
| State grants and revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 610,763 |
| Contributions from local units | 0 | 0 | 134,050 | 106,865 | 51,255 | 0 | 0 | 2,901 | 0 | 0 | 0 | 400,305 |
| Charges for services | 10,124 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 111,906 |
| Interest and rentals | 0 | 0 | 0 | 0 | 727 | 46 | 685 | 0 | 30 | 1,803 | 433 | 29,795 |
| Fines and forfeits | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5,767 |
| Other revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 161,338 |
| Total revenue | 10,124 | 1,343,161 | 134,050 | 106,865 | 51,982 | 15,082 | 685 | 2,901 | 6,031 | 7,354 | 2,239 | 3,022,871 |
| Expenditures_ | | | | | | | | | | | | |
| Current: | | | | | | | | | | | | |
| Judicial | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 264,366 |
| General government | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 53,629 |
| Public safety | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 383,883 |
| Public works | 0 | 0 | 0 | 0 | 0 | 6,726 | 0 | 0 | 2,160 | 17,287 | 0 | 99,215 |
| Health and welfare | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 507,493 |
| Community and economic development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 72,074 |
| Capital outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 278,667 |
| Debt service: | | | | | | | | | | | | |
| Principal | 0 | 0 | 255,000 | 70,000 | 25,000 | 0 | 0 | 0 | 0 | 0 | 0 | 359,817 |
| Interest and fiscal charges | 0 | 0 | 8,462 | 36,865 | 20,000 | 0 | 0 | 0 | 0 | 0 | 0 | 66,190 |
| Total expenditures | 0 | 0 | 263,462 | 106,865 | 45,000 | 6,726 | 0 | 0 | 2,160 | 17,287 | 0 | 2,085,334 |
| Excess of revenue over (under) expenditures | 10,124 | 1,343,161 | (129,412) | 0 | 6,982 | 8,356 | 685 | 2,901 | 3,871 | (9,933) | 2,239 | 937,537 |
| | | | | | | | | | | | | |
| Other Financing Sources (Uses): | | • | 70.045 | | • | | • | • | | • | | 077.000 |
| Operating transfers in | 0 | 0 | 72,645 | 0 | 0 | 0 | (70.045) | 0 | 0 | 0 | 0 | 377,892 |
| Operating transfers out | 0 | (164,126) | 0 | 0 | 0 | 0 | (72,645) | 0 | 0 | 0 | 0 | (236,771) |
| Total other financing sources (uses) | 0 | (164,126) | 72,645 | 0 | 0 | 0 | (72,645) | 0 | 0 | 0 | 0 | 141,121 |
| Excess of revenue and other sources over | | | | | | | | | | | | |
| (under) expenditures and other uses | 10,124 | 1,179,035 | (56,767) | 0 | 6,982 | 8,356 | (71,960) | 2,901 | 3,871 | (9,933) | 2,239 | 1,078,658 |
| Fund balances (deficit) - beginning of year | 0 | 0 | 56,816 | 0 | 81,164 | (23,027) | 76,117 | 10,099 | (1,224) | 92,484 | 5,076 | 752,519 |
| , , , , | | | | | | | | | | | | |
| Fund balances (deficit) - end of year | \$ 10,124 | \$ 1,179,035 | \$ 49 | \$ 0 | \$ 88,146 | \$ (14,671 <u>)</u> | \$ 4,157 | \$ 13,000 | \$ 2,647 | \$ 82,551 | \$ 7,315 | \$ 1,831,177 |

COMBINING STATEMENT OF NET ASSETS OTHER ENTERPRISE FUNDS December 31, 2004

| | County Park | Homestead Audit | | Total |
|---|--------------------|--------------------|----------|--------|
| <u>Assets</u> | | | | |
| Cash and cash equivalents | \$ 16,971 | \$ 10,128 | \$ | 27,099 |
| Capital assets, net | 8,564 | (| <u> </u> | 8,564 |
| Total Assets | 25,535 | 10,128 | <u> </u> | 35,663 |
| <u>Liabilities</u> | | | | |
| Current liabilities: | | | | |
| Due to local units | 0 | 9,626 | 5 | 9,626 |
| Due to state | 0 | 493 | <u> </u> | 493 |
| Total Liabilities | 0 | 10,119 | <u> </u> | 10,119 |
| Net Assets | | | | |
| Investment in capital assets, net of related debt | 8,564 | (|) | 8,564 |
| Unrestricted | 16,971 | | <u> </u> | 16,980 |
| Total Net Assets | \$ 25,535 | \$ | 9 \$ | 25,544 |

COMBINING STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS OTHER ENTERPRISE FUNDS For the Year Ended December 31, 2004

| | County Park | Homestead Audit | Total |
|--------------------------------|--------------------|-----------------|--------------|
| Operating Revenue: | | | |
| User fees | \$ 24,473 | \$ 0 | \$ 24,473 |
| Tax collection fees | 0 | 4,496 | 4,496 |
| Total operating revenue | 24,473 | 4,496 | 28,969 |
| Operating Expenses: | | | |
| Salaries and wages | 1,160 | 0 | 1,160 |
| Contractual services | 3,660 | 0 | 3,660 |
| Gasoline and oil | 95 | 0 | 95 |
| Operating supplies | 1,808 | 160 | 1,968 |
| Professional fees and services | 4,692 | 0 | 4,692 |
| Property taxes | 1,583 | 0 | 1,583 |
| Repair and maintenance | 2,680 | 0 | 2,680 |
| Travel and training | 313 | 0 | 313 |
| Utilities | 6,362 | 0 | 6,362 |
| Depreciation | 530 | 0 | 530 |
| Total operating expenses | 22,883 | 160 | 23,043 |
| Operating income | 1,590 | 4,336 | 5,926 |
| Operating transfers out | 0 | (4,327) | (4,327) |
| Change in net assets | 1,590 | 9 | 1,599 |
| Net assets - beginning of year | 23,945 | 0 | 23,945 |
| Net assets - end of year | \$ 25,535 | \$ 9 | \$ 25,544 |

COMBINING STATEMENT OF CASH FLOWS OTHER ENTERPRISE FUNDS For the Year Ended December 31, 2004

| | Cou Pa | • | Homestead Audit | _ | Total |
|---|-----------|-----------------------------|-----------------------------|----------|------------------------------|
| Cash Flows From Operating Activities: Receipts from customers and taxpayers Payments for operating expenses Net cash provided by operating activities | \$ | 24,473 (22,353) 2,120 | \$ 14,615 (160 14,455 | <u> </u> | 39,088 (22,513) 16,575 |
| Cash Flows From Non-Capital Financing Activities: Operating subsidies and transfers from (to) other funds | | 0 | (4,327 | <u></u> | (4,327) |
| Net increase in cash and cash equivalents | | 2,120 | 10,128 | 3 | 12,248 |
| Cash and cash equivalents at beginning of year | | 14,851 | | <u> </u> | 14,851 |
| Cash and cash equivalents at end of year | \$ | 16,971 | \$ 10,128 | 3 \$ | 27,099 |
| Reconciliation of operating income to net cash provided by operating activities: Operating income Adjustments to reconcile operating income to net cash | \$ | 1,590 | \$ 4,336 | 6 \$ | 5,926 |
| provided by operating activities: Depreciation expense | | 530 | (|) | 530 |
| Change in assets and liabilities: Accounts and other payables | | 0 | 10,119 | <u> </u> | 10,119 |
| Net cash provided by operating activities | \$ | 2,120 | \$ 14,455 | 5 \$ | 16,575 |

COMBINING STATEMENT OF NET ASSETS INTERNAL SERVICE FUNDS December 31, 2004

Delinquent Tax Revolving Funds 1998 2000 2001 2002 2003 Umbrella Administration Total Assets Cash and cash equivalents \$ 1,066,866 32,594 \$ 124,373 107,126 \$ 223,397 \$ 171,136 \$ \$ 17,364 1,742,856 Investments 920,341 0 75,000 75,000 75,000 0 0 1,145,341 Receivables: 32.841 0 770 1.194 33.622 107.863 605.520 781.810 Delinquent taxes 2,041 Accounts, net 774 0 0 81 216 970 0 7,000 0 0 Due from local units 0 0 0 0 7,000 Due from other funds 0 613 0 0 0 0 0 613 2,027,822 33,207 299,167 247,411 233,211 215,959 3,679,661 **Total Assets** 622.884 Liabilities Accounts payable 36 0 9 333 160 730 254 1,522 Due to other governments 6,151 0 0 0 0 0 0 6,151 6,600 Due to state 0 0 270 0 6.330 0 0 Due to other funds 13,297 0 0 8 167 438 0 13,910 Notes payable, current 0 0 0 0 0 0 531,000 531,000 **Total Liabilities** 13,333 0 279 341 327 7,498 559,183 537,405 Net Assets Unrestricted \$ 2,014,489 247,070 \$ 3,120,478 \$ 33,207 298,888 \$ 232,884 208,461 85,479

COMBINING STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS INTERNAL SERVICE FUNDS For the Year Ended December 31, 2004

Delinquent Tax Revolving Funds 2002 Umbrella Administration 1998 2000 2001 2003 Total Operating Revenue: 178 82,537 Tax collection fees \$ 7,650 \$ 139 \$ 258 \$ 2,324 \$ 21,539 \$ 50,449 \$ 2,555 53,263 Interest and penalties on taxes 0 2,345 2,586 20,112 82,341 163,202 2,733 7,650 2,484 2,844 103,880 Total operating revenue 22,436 103,712 245,739 Operating Expenses: 0 Contractual services 0 0 0 0 0 6,509 6,509 953 Administrative costs 120 1,530 110 121 3,890 2,507 9,231 Other 1,232 11,112 0 4 0 12,348 Total operating expenses 1,352 110 125 953 3,890 9,016 12,642 28,088 99,990 Operating income (loss) 1,381 (4,992)2,374 2,719 21,483 94.696 217,651 Nonoperating Revenue (Expenses): Interest earned on investments 30.865 268 2.981 2.686 1.691 393 1.318 40,202 Interest and fees expense 0 0 0 0 0 (160)(10,535)(10,695)268 30,865 2,981 2,686 1,691 233 Total nonoperating revenue (expenses) (9,217)29,507 Income (loss) before operating transfers 32,246 (4,724)5,355 5,405 23,174 100,223 85,479 247,158 Operating transfers out (90,000)0 0 0 0 0 (90,000)0 Change in net assets (57,754)(4,724)5,355 5,405 23,174 100,223 85,479 157,158 2,963,320 Net assets - beginning of year 2,072,243 37,931 293,533 241,665 209,710 108,238 0 Net assets - end of year \$ 2,014,489 33,207 298,888 \$ 247,070 \$ 232,884 208,461 85,479 \$ 3,120,478

COMBINING STATEMENT OF CASH FLOWS INTERNAL SERVICE FUNDS For the Year Ended December 31, 2004

| | | | | | | Delinquent | Ta | x Revolving | , Fu | nds | | | | | | |
|---|-------------|---------------------|-------|-----------|----|-------------------|----|-------------------|------|-------------------|----|--------------------|----|----------------------|----|-------------------|
| | U | mbrella | Admin | istration | | 1998 | | 2000 | | 2001 | | 2002 | | 2003 | | Total |
| Cash Flows From Operating Activities: Receipts from taxpayers | \$ | 2,742 | \$ | 7,650 | \$ | , | \$ | 2,543 | \$ | 15,990 | \$ | 109,240 | \$ | 103,712 | \$ | 244,640 |
| Payments for operating expenses Delinquent taxes collected (purchased) | | (1,343) 6,939 | | (12,642) | _ | (101) 3,210 | | 0 6,405 | | (974) 57,948 | | (3,160) 532,442 | _ | (8,762) (599,369) | _ | (26,982) 7,575 |
| Net cash provided (used) by operating activities | | 8,338 | | (4,992) | _ | 5,872 | _ | 8,948 | _ | 72,964 | _ | 638,522 | _ | (504,419) | _ | 225,233 |
| Cash Flows From Non-Capital Financing Activities: Operating subsidies and transfers from (to) other funds | | 69,000 | | 0 | | 186,294 | | 81,000 | _ | 0 | | (426,294) | | 0 | _ | (90,000) |
| Cash Flows From Capital and Related Financing Activities: | | | | | | | | | | | | | | | | |
| Proceeds received on notes | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 1,200,000 | | 1,200,000 |
| Principal paid on notes payable | | 0 | | 0 | | 0 | | 0 | | 0 | | (121,000) | | (669,000) | | (790,000) |
| Interest and fees paid on notes payable | | 0 | | 0 | _ | 0 | _ | 0 | _ | 0 | _ | (160) | | (10,535) | | (10,695) |
| Net cash provided (used) by capital and related financing activities | | 0 | | 0 | _ | 0 | _ | 0 | _ | 0 | _ | (121,160) | _ | 520,465 | _ | 399,305 |
| Cash Flows From Investing Activities: | | (222 244) | | | | (==) | | () | | (==) | | | | | | (2.1= 2.44) |
| Purchase of investment securities Interest earned | | (620,341) 30,865 | | 0 268 | | (75,000) 2,981 | | (75,000) 2,686 | | (75,000) 1,691 | | 0 | | 1 210 | | (845,341) |
| | _ | | | | _ | | _ | | _ | | _ | 393 | _ | 1,318 | _ | 40,202 |
| Net cash provided (used) by investing activities | | (589,476) | | 268 | _ | (72,019) | _ | (72,314) | _ | (73,309) | _ | 393 | _ | 1,318 | _ | (805,139) |
| Net increase (decrease) in cash and cash equivalents | | (512,138) | | (4,724) | | 120,147 | | 17,634 | | (345) | | 91,461 | | 17,364 | | (270,601) |
| Cash and cash equivalents at beginning of year | 1 | ,579,004 | | 37,318 | _ | 103,250 | _ | 153,502 | _ | 124,718 | _ | 15,665 | | 0 | | 2,013,457 |
| Cash and cash equivalents at end of year | <u>\$ 1</u> | ,066,866 | \$ | 32,594 | \$ | 223,397 | \$ | 171,136 | \$ | 124,373 | \$ | 107,126 | \$ | 17,364 | \$ | 1,742,856 |
| Reconciliation of operating income (loss) to net cash provided (used) by operating activities: | | | | | | | | | | | | | | | | |
| Operating income (loss) Adjustments to reconcile operating income (loss) to net cash | \$ | 1,381 | \$ | (4,992) | \$ | 2,374 | \$ | 2,719 | \$ | 21,483 | \$ | 99,990 | \$ | 94,696 | \$ | 217,651 |
| provided (used) by operating activities: Change in assets and liabilities: | | | | | | | | | | | | | | | | |
| Accounts receivable, net | | 6,948 | | 0 | | 3,219 | | 6,837 | | 59,082 | | 537,236 | | (605,520) | | 7,802 |
| Accounts and other payables | | 9 | | 0 | _ | 279 | | (608) | _ | (7,601) | _ | 1,296 | _ | 6,405 | _ | (220) |
| Net cash provided (used) by operating activities | \$ | 8,338 | \$ | (4,992) | \$ | 5,872 | \$ | 8,948 | \$ | 72,964 | \$ | 638,522 | \$ | (504,419) | \$ | 225,233 |

SCHEDULE OF INDEBTEDNESS <u>December 31, 2004</u>

\$50,000 NOTE PAYABLE FOR AIRPORT T-HANGERS

| Calendar Year | P | rincipal | In | terest | Total |
|------------------|----|----------|----|--------|--------------|
| 2005 | \$ | 10,089 | \$ | 590 | \$ 10,679 |
| 2006 | | 10,353 | | 327 | 10,680 |
| 2007 | | 7,041 | | 67 | 7,108 |
| | \$ | 27,483 | \$ | 984 | \$ 28,467 |

\$22,712 NOTE PAYABLE FOR 2003 FORD CROWN VICTORIA

| Calendar Year | Pri | ncipal | Int | erest | Total |
|------------------|-----|----------------|-----|-----------|----------------------|
| 2005 2006 | \$ | 8,044 1,396 | \$ | 435 13 | \$ 8,479 1,409 |
| | \$ | 9,440 | \$ | 448 | \$ 9,888 |

\$22,712 NOTE PAYABLE FOR 2003 FORD CROWN VICTORIA

| Calendar Year | Pri | Principal | | | Total | |
|------------------|-----|----------------|----|-----------|-------|----------------|
| 2005 2006 | \$ | 8,044 1,396 | \$ | 435 13 | \$ | 8,479 1,409 |
| | \$ | 9,440 | \$ | 448 | \$ | 9,888 |

\$48,794 NOTE PAYABLE FOR 2002 GOGGAN AMBULANCE

| Calendar Year | | Principal | | Interest | Total | |
|------------------|----|-----------|----|----------|-------|--------|
| 2005 | \$ | 11,277 | \$ | 144 | \$ | 11,421 |

SCHEDULE OF INDEBTEDNESS <u>December 31, 2004</u>

\$61,916 NOTE PAYABLE FOR 2002 MCCOY MILLER F-350 MINI MEDIC

| Calendar | | | | | | | |
|----------|----------|-----------|----|----------|----|--------|--|
| Year | <u>F</u> | Principal | | Interest | | Total | |
| | | | | | | | |
| 2005 | \$ | 16,232 | \$ | 310 | \$ | 16,542 | |

\$1,400,000 WEST BRANCH WATER SYSTEM BONDS

| Calendar Year | May 1 Interest | | May 1 Principal | | November 1 Interest | _ | Total |
|------------------|-----------------------|----|--------------------|----|------------------------|----|---------|
| 2005 | \$ 17,290 | \$ | 70,000 | \$ | 15,470 | \$ | 102,760 |
| 2006 | 15,470 | | 70,000 | | 13,615 | | 99,085 |
| 2007 | 13,615 | | 70,000 | | 11,725 | | 95,340 |
| 2008 | 11,725 | | 70,000 | | 9,800 | | 91,525 |
| 2009 | 9,800 | | 70,000 | | 7,840 | | 87,640 |
| 2010 | 7,840 | | 70,000 | | 5,880 | | 83,720 |
| 2011 | 5,880 | | 70,000 | | 3,920 | | 79,800 |
| 2012 | 3,920 | | 70,000 | | 1,960 | | 75,880 |
| 2013 | 1,960 | _ | 70,000 | _ | 0 | | 71,960 |
| | \$ 87,500 | \$ | 630,000 | \$ | 70,210 | \$ | 787,710 |

SCHEDULE OF INDEBTEDNESS <u>December 31, 2004</u>

\$525,000 OGEMAW COUNTY LAKE LEVEL (FLOWAGE LAKE DAM) BONDS

| Calendar Year | May 1 Interest | May 1 Principal | November 1 Interest | Total |
|------------------|-----------------------|--------------------|----------------------------|---------------|
| 2005 | \$ 9,400 | \$ 25,000 | \$ 8,700 | \$ 43,100 |
| 2006 | 8,700 | 25,000 | 8,000 | 41,700 |
| 2007 | 8,000 | 25,000 | 7,300 | 40,300 |
| 2008 | 7,300 | 25,000 | 6,600 | 38,900 |
| 2009 | 6,600 | 25,000 | 5,900 | 37,500 |
| 2010 | 5,900 | 25,000 | 5,188 | 36,088 |
| 2011 | 5,187 | 25,000 | 4,463 | 34,650 |
| 2012 | 4,462 | 25,000 | 3,731 | 33,193 |
| 2013 | 3,731 | 25,000 | 2,994 | 31,725 |
| 2014 | 2,994 | 25,000 | 2,250 | 30,244 |
| 2015 | 2,250 | 25,000 | 1,500 | 28,750 |
| 2016 | 1,500 | 50,000 | 0 | 51,500 |
| | \$ 66,024 | \$ 325,000 | \$ 56,626 | \$ 447,650 |

ROAD COMMISSION MICHIGAN TRANSPORTATION FUND REVENUE NOTE PAYABLE

| Calendar Year | F | Principal | ! | nterest | | Total |
|------------------|----|-----------|----|---------|----|---------|
| 2005 | \$ | 70,000 | \$ | 22,260 | \$ | 92,260 |
| 2006 | * | 70,000 | • | 18,690 | • | 88,690 |
| 2007 | | 70,000 | | 15,050 | | 85,050 |
| 2008 | | 70,000 | | 11,340 | | 81,340 |
| 2009 | | 70,000 | | 7,630 | | 77,630 |
| Thereafter | | 70,000 | | 3,850 | | 73,850 |
| | \$ | 420,000 | \$ | 78,820 | \$ | 498,820 |



Stephenson Gracik & Co., P.C.

Certified Public Accountants & Consultants

Alan J Stephenson, CPA Gerald D Gracik Jr., CPA James J Gracik, CPA E. Thad Gray, CPA Donald W. Brannan, CPA Kyle E Troyer, CPA

Herman A Bertuleit, CPA

June 2, 2005

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners County of Ogemaw West Branch, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Ogemaw as of and for the year ended December 31, 2004, which collectively comprise the County of Ogemaw's basic financial statements and have issued our report thereon dated June 2, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the County of Ogemaw's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County of Ogemaw's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain matters that we reported to management of the County of Ogemaw in a separate letter dated June 2, 2005.

This report is intended solely for the information and use of management, the Board of Commissioners, and the State of Michigan, and is not intended to be and should not be used by anyone other than these specified parties.

Stephenson, Grain & Co., P.C.



Stephenson Gracik & Co., P.C.

Certified Public Accountants & Consultants

Alan J Stephenson, CPA Gerald D Gracik Jr., CPA James J Gracik, CPA E. Thad Gray, CPA Donald W. Brannan, CPA Kyle E Troyer, CPA

Herman A Bertuleit, CPA

June 2, 2005

Board of Commissioners County of Ogemaw West Branch, Michigan

Dear Board Members:

We have audited the financial statements of the County of Ogemaw for the year ended December 31, 2004, and have issued our report thereon dated June 2, 2005. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility Under U.S. Generally Accepted Auditing Standards and Government Auditing Standards. As stated in our engagement letter dated November 6, 2001, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of the County of Ogemaw. Such considerations were solely for the purpose of determining our auditing procedures and not to provide any assurance concerning such internal control.

Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the County of Ogemaw are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended December 31, 2004. We noted no transactions entered into by the County of Ogemaw during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Audit Adjustments

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the County of Ogemaw's financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by the County of Ogemaw, either individually or in the aggregate, indicate matters that could have a significant effect on the County of Ogemaw's financial reporting process.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Board of Commissioners County of Ogemaw June 2, 2005 Page Two

Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our profession al standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the County of Ogemaw's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing our audit.

Additional Information

As a result of our study and evaluation of the internal controls as described in the third paragraph, certain matters came to our attention upon which we would like to comment and offer the following recommendations:

Deficit Fund Balances

Two funds had deficit fund balances at December 31, 2004 as follows: Probate Child Care Fund deficit of \$215,100 and Flowage Lake Dam Fund deficit of \$14,671. Deficit reduction plans will need to be filed with the State of Michigan for these two funds.

Cash Receipts

Of 25 cash receipts tested, 6 included differences in the cash and checks per the daily sheets versus the cash and checks per the deposit slips. All differences were explained by Treasurer Department staff, and were less than \$5.00 each due to minor over or underpayments. We discussed the cash receipting process with Treasurer's office personnel, and procedures were changed immediately in February 2005 to ensure the proper amount is deposited, and documentation supports all amounts deposited.

Petty Cash

Petty Cash replenishment checks should not be cashed out of the cash drawer. These should be taken to the bank to be cashed. We noted one petty cash check for EMS that was cashed out of their cash drawer.

Sheriff Department Inmate Cash Account

During the year ended December 31, 2004, an inspection was done on the Sheriff Department inmate cash account. Bank reconciliations had not been done in several years, we were never made aware of the account for previous audits, and the account was not carried on the County's general ledger. The internal controls over the bank account allowed the Jail Administrator to have complete control over the bank account. We recommended changes in the internal controls to ensure that a segregation of duties existed, which requires the work of one person is being checked by another person. All of the procedures were implemented by the time of the audit fieldwork in March 2005. The balance on the account was corrected at December 31, 2004 with an audit adjustment. We recommend the Treasurer's Department continue to prepare or review the bank reconciliations on a monthly basis and work closely with the Sheriff's department to ensure the correct balance is reflected on the County's general ledger system.

We wish to express our appreciation for the cooperation and courtesies extended our staff by management and employees of the County.

This information is intended solely for the use of management, Board of Commissioners and the State of Michigan and is not intended to be and should not be used by anyone other than these specified parties.

Staphenson, Grain & Co., P.C.